



ACADEMIC COUNCIL MEETING MINUTES October 9, 2014

Members:

Council Chair:

Council Vice-Chair:

President:

Vice-President Academics and Research:

Deans:

Mr. Don Gnatiuk | **Notice of Absence**

Ms. Susan Bangrove

Mr. Chris Laue

Mr. Kazem Mashkournia

Ms. Jean Nordin

Dr. Shirley Pasieka | **Notice of Absence**

Academic Staff Association:

Mr. Ali Al-Asadi

Ms. Joan Cawthorn

Dr. Rene Gadacz

Ms. Sheryl Heikel

Ms. Cara Leaf | **Notice of Absence**

Mr. Darcy Moss

Ms. Cibylla Rakestraw

Mr. Brian Redmond | **Notice of Absence**

Ms. Theresa Suderman

Mr. Jim Wohlgemuth

Students' Association:

Ms. Sara-Ann Armstrong

Mr. Patrick Daniel

Mr. Chance Davies

Mr. Erik Derose

Ms. Samara Drewe

Ms. Kristen George

Ms. Shanai Gies

Mr. Bryce Kuechle

Ms. Katey Pedersen

Mr. Thomas Petersen

Employees' Association:

Ms. Megan Ryan-Walsh | **Notice of Absence**

Ms. Shawna McClelland

Ms. Cate Sazwan

Alberta Union of Provincial Employees:

Ms. Monica Macdonald

Community Members:

Ms. Brenda Beaulieu

3765. CALL TO ORDER

The Acting Chair called the meeting to order at 4:01 p.m.

3766. APPROVAL OF AGENDA

The Committee approved the agenda of October 9, 2014 as presented by consensus.

CARRIED

3767. APPROVAL OF MINUTES

The committee approved the minutes from September 11, 2014, by consensus, with the following additions:

Katey Pedersen and Kristen George be added to the Student Association attendees.

CARRIED

3768. ACADEMIC COUNCIL COMMITTEE ELECTIONS

A slate of nominees was received from the Nominating Committee.

ANIMAL CARE COMMITTEE

The nominees for the Animal Care Committee are: Christy Barlund, Eric Stomgren, Katey Johnston, Brian Carreau, Bill Knudslien, Eldon McLachlan, Fran Wylie, Sheila Landry, Tamara Janzen, Karim Pringle, Sylvie Gour, Andrew Tye, Bruce Rutley, Carlos Castillo, Lenore Roy and Peggy Johnson, Chris Laue, and Karlee Worobetz.

MOVED by Mr. Al-Asadi; **SECONDED** by Ms. Sazwan that Council approve the members of the Animal Care Committee for 2014-2015 as: Christy Barlund, Eric Stomgren, Katey Johnston, Brian Carreau, Bill Knudslien, Eldon McLachlan, Fran Wylie, Sheila Landry, Tamara Janzen, Karim Pringle, Sylvie Gour, Andrew Tye, Bruce Rutley, Carlos Castillo, Lenore Roy and Peggy Johnson, Chris Laue, and Karlee Worobetz.

CARRIED

CO-CURRICULAR COMMITTEE

The nominees for the Co-Curricular Committee are: Jean Nordin, Ed Bader, Thomas Petersen, Carla Basarab, and Ali Al-Asadi.

MOVED by Ms. Drewe; **SECONDED** by Ms. McClelland that Council approve the members of the Co-Curricular Committee for 2014-2015 as: Jean Nordin, Ed Bader, Thomas Petersen, Carla Basarab, and Ali Al-Asadi.

CARRIED

CONVOCATION COMMITTEE

The nominees for the Convocation Committee Grande Prairie Campus are: Susan Bangsrove, Jean Nordin, Tina Strasbourg, Shawna McClelland, Joanne Ballance, Amanda Ferguson, Thomas Petersen, Carolyn Vasileiou, and Meghan Nofall.

MOVED by Mr. Wohlgemuth; **SECONDED** by Mr. Petersen that Council approve the members of the Convocation Committee for 2014-2015 as: Susan Bangsrove, Jean

Nordin, Tina Strasbourg, Shawna McClelland, Joanne Ballance, Amanda Ferguson, Thomas Petersen, Carolyn Vasileiou, and Meghan Noftall.

CARRIED

CURRICULUM COMMITTEE

The nominees for the Curriculum Committee are: Don Gnatiuk, Susan Bangsrove, Jean Nordin, Kazem Mashkournia, Shirley Pasioka, Chris Laue, Tina Strasbourg, Gordon Pellerin, Jennifer McLean, Thomas Petersen, Sheena Gardner, Garth Finlay, Bruce Galenza, Sheryl Heikel, Charles Backman (Fall) Jeff Nutting (Winter), David Gregg (Fall) Dallas Sawtell (Winter), Tanya Ray, Bonnie Hessler, Ray Kardas, John Murray, Janelle MacRae, Peter Sellers, John Stiles, Dave Miller, Chris Mizzi, Cindy Nychka, and Charles Sanderson.

MOVED by Ms. Armstong; **SECONDED** by Mr. Davies that Council approve the members of the Curriculum Committee for 2014-2015 as: Don Gnatiuk, Susan Bangsrove, Jean Nordin, Kazem Mashkournia, Shirley Pasioka, Chris Laue, Tina Strasbourg, Gordon Pellerin, Jennifer McLean, Thomas Petersen, Sheena Gardner, Garth Finlay, Bruce Galenza, Sheryl Heikel, Charles Backman (Fall) Jeff Nutting (Winter), David Gregg (Fall) Dallas Sawtell (Winter), Tanya Ray, Bonnie Hessler, Ray Kardas, John Murray, Janelle MacRae, Peter Sellers, John Stiles, Dave Miller, Chris Mizzi, Cindy Nychka, and Charles Sanderson.

CARRIED

DISTANCE EDUCATION COMMITTEE

The nominees for the Distance Education Committee are: Don Gnatiuk, Susan Bangsrove, Jean Nordin, Kazem Mashkournia, Shirley Pasioka, Chris Laue, Jennifer Thomas, Sharron Barr, Ali Al-Asadi, Sukhvir Sandhu, Carly McLeod, David Gregg, Tanya Ray, Dory Dooley, Geoff Whittall, Shari Johnston, Anna Gillis, Al Kuryliak, Richard Byam, Riley Buker, Jordan Pickup, Robin Smith-Wilson, and Thomas Petersen.

MOVED by Mr. Al-Asadi; **SECONDED** by Ms. Sazwan that Council approve the members of the Distance Education Committee for 2014-2015 as: Don Gnatiuk, Susan Bangsrove, Jean Nordin, Kazem Mashkournia, Shirley Pasioka, Chris Laue, Jennifer Thomas, Sharron Barr, Ali Al-Asadi, Sukhvir Sandhu, Carly McLeod, David Gregg, Tanya Ray, Dory Dooley, Geoff Whittall, Shari Johnston, Anna Gillis, Al Kuryliak, Richard Byam, Riley Buker, Jordan Pickup, Robin Smith-Wilson, and Thomas Petersen.

CARRIED

NOMINATING COMMITTEE

The nominees for the Nominating Committee are: Laurie Nock, Karen Oostra, Shawna McClelland, Monica Macdonald, and Shanai Gies.

MOVED by Mr. Derose; **SECONDED** by Mr. Kuechle that Council approve the members of the Nominating Committee for 2014-2015 as: Laurie Nock, Karen Oostra, Shawna McClelland, Monica Macdonald, and Shanai Gies.

CARRIED

PROGRAM REVIEW COMMITTEE

The nominees for the Program Review Committee are: Susan Bansgrove, Kazem Mashkournia, Jean Nordin, Jennifer McLean, Pat Caulfield Fontaine, Ali Al-Asadi, John Stiles, Cate Sazwan, Lenore Roy, and Thomas Petersen.

MOVED by Ms. Armstong; **SECONDED** by Ms. Sazwan that Council approve the members of the Program Review Committee for 2014-2015 as: Susan Bansgrove, Kazem Mashkournia, Jean Nordin, Jennifer McLean, Pat Caulfield Fontaine, Ali Al-Asadi, John Stiles, Cate Sazwan, Lenore Roy, and Thomas Petersen.

CARRIED

RESEARCH PLANNING COMMITTEE

The nominees for the Research Planning Committee are: Susan Bansgrove, Chris Laue, Kazem Mashkournia, Shirley Pasioka, Bruce Rutley, Anna Lapointe, Ali Al-Asadi, Weixing Tan, Wendy McMillan, Karen Crosby-Rolston, Cheryl King, Monica Macdonald, and Thomas Petersen.

MOVED by Mr. Wohlgemuth; **SECONDED** by Ms. Drewe that Council approve the members of the Research Planning Committee for 2014-2015 as: Susan Bansgrove, Chris Laue, Kazem Mashkournia, Shirley Pasioka, Bruce Rutley, Anna Lapointe, Ali Al-Asadi, Weixing Tan, Wendy McMillan, Karen Crosby-Rolston, Cheryl King, Monica Macdonald, and Thomas Petersen.

CARRIED

STRATEGIC ENROLLMENT RETENTION TEAM COMMITTEE

The nominees for the Strategic Enrollment Retention Team Committee are: Susan Bansgrove, Carmen Haakstad, Kazem Mashkournia, Jean Nordin, Karsten Henriksen, Lynne Ness, and Megan Ryan-Walsh.

MOVED by Mr. Derose; **SECONDED** by Ms. Armstrong that Council approve the members of the Strategic Enrollment Retention Team Committee for 2014-2015 as: Susan Bansgrove, Carmen Haakstad, Kazem Mashkournia, Jean Nordin, Karsten Henriksen, Lynne Ness, and Megan Ryan-Walsh.

CARRIED

STUDENT AWARDS COMMITTEE

The nominees for the Student Awards Committee are: Carla Basarab, Kelly Coulter, Thomas Petersen, Kristen George, and Gordon Pellerin.

MOVED by Mr. Davies; **SECONDED** by Mr. Kuechle that Council approve the members of the Student Awards Committee for 2014-2015 as: Carla Basarab, Kelly Coulter, Thomas Petersen, Kristen George, and Gordon Pellerin.

CARRIED

VISUAL ARTS COMMITTEE

The nominees for the Visual Arts Committee are: Susan Bansgrove, Carmen Haakstad, Hazel Liley, Lorna Perry, Fred Walkley, Paula Backer, Thomas Petersen, John Murray, and Tanya Kinderwater.

MOVED by Ms. Drewe; **SECONDED** by Ms. Armstrong that Council approve the members of the Visual Arts Committee for 2014-2015 as: Susan Bansgrove, Carmen Haakstad, Hazel Liley, Lorna Perry, Fred Walkley, Paula Backer, Thomas Petersen, John Murray, and Tanya Kinderwater.

CARRIED

ACADEMIC COUNCIL CHAIR

The nominee for Academic Council Chair is Ali Al-Asadi.

By acclamation, Mr. Al-Asadi was appointed to the position of Chair of Academic Council for 2014-2015.

MOVED by Mr. Davis; **SECONDED** by Ms. McClelland that Council approve Mr. Al-Asadi.

CARRIED

ACADEMIC COUNCIL VICE-CHAIR

Nominations from the floor were received for the position of Academic Council Vice-Chair for 2014-2015.

Ms. Sazwan nominated Mr. Petersen for Academic Council Vice-Chair.

Ms. McClelland nominated Mr. Derosé for Academic Council Vice-Chair.

Voting for the position of Academic Council Vice-Chair was held by secret ballot.

Mr. Derosé was elected to the position of Academic Council Vice-Chair for 2014-2015.

MOVED by Ms. McClelland; **SECONDED** by Ms. Sazwan to destroy the secret ballots.

CARRIED

3769. COMMITTEE REPORTS

CURRICULUM COMMITTEE

Academic Council received the Curriculum Committee minutes of April 16, 2014 for approval.

MOVED by Ms. McClelland ; **SECONDED** by Mr. Davies that Academic Council accept the Curriculum Committee minutes of April 16, 2014 with an addendum to 4.2 OA 1150 hours 0-0-2.5.

CARRIED

In approving the April 16, 2014 recommendations of the Curriculum Committee, the following motions were approved:

Nursing

Nursing

Motion: Recommend that Academic Council approve a change to the calendar description for the Nursing program to “Students are required to purchase a stethoscope and a penlight and scissors in the practice setting. Standardized uniforms are required – information will be provided upon admission” effective July 1, 2015.

Moved: L. Rawluk **Seconded:** D. Sawtell

Discussion: This change was brought to the department by the students. They wanted to be more identifiable when out on practicum. They will now wear black pants and red tops.

Office Administration

OA1140 Microsoft Excel. Core Level

Motion: Recommend that Academic Council approve a change of hours for OA1140 from (0-0-2.5) 37.5 Hours to (0-0-3) 45 Hours effective July 1, 2014.

Moved: R. Savage **Seconded:** G. Whittall

Discussion: This change reflects current practice.

CARRIED

A1150 Microsoft Access, Core Level

Motion: Recommend that Academic Council approve a change of hours for OA1150 from (0-0-2.5) 37.5 Hours to (0-0-3) 45 Hours effective July 1, 2014.

Moved: R. Savage **Seconded:** G. Whittall

Discussion: This change better reflects current practice.

CARRIED

OA1240 Work Experience

Motion: Recommend that Academic Council approve a change of hours for OA1240 from (0-0-30) 120 Hours, 4 Weeks (0-0-12) 120 Hours, 10 Weeks and a removal of the prerequisite “All other program requirements must be completed prior to beginning this course” effective July 1, 2014.

Moved: R. Savage **Seconded:** J. McLean

Discussion: This change better reflects current practice.

CARRIED

OA2240 Work Experience

Motion: Recommend that Academic Council approve a change of hours for OA2240 from (0-0-8) 120 Hours, 15 Weeks to (0-0-12) 120 Hours, 10 Weeks effective July 1, 2014.

Moved: R. Savage **Seconded:** J. McLean

Discussion: This change better reflects current practice.

CARRIED

OA2430 QuickBooks for Small Businesses

Motion: Recommend that Academic Council approve a change of hours for OA2430 from (0-0-4.5) 67.5 Hours to (3-0-0) 45 Hours effective July 1, 2014.

Moved: R. Savage **Seconded:** S. Pasioka

Discussion: This change better reflects current practice. The hours for this course were changed to 67.5 at March 19, 2014 Curriculum Committee meeting.

CARRIED

3770. ACADEMIC POLICIES*QUALITY ASSURANCE: ONLINE AND BLENDED COURSE DESIGN POLICY*

Academic Council received the revised Quality Assurance: Online and Blended Course Design Policy for approval.

MOVED by Mr. Wohlegmuth; **SECONDED** by Mr. Davies that Academic Council accept the Quality Assurance: Online and Blended Course Design Policy as presented.

STATUTE OF LIMITATIONS POLICY

Academic Council received the revised Statute of Limitations Policy for approval.

MOVED by Ms. Nordin ; **SECONDED** by Ms. Drewe that Academic Council accept the Statute of Limitations Policy as presented.

3771. OPEN DISCUSSION

- Ms. Drewe would like to welcome the new students to council.
- Ms. McClelland would like the Academic Council Authority and Bylaws sent to the Academic Council. Ms. Rae will e-mail the Council with the Bylaws and Terms of Reference.

3772. ADJOURNMENT

The meeting was adjourned at 4:47 p.m.

Ms. Susan Banskrove
Acting Chair

Ms. Carol Rae
Records

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