



ACADEMIC COUNCIL MEETING MINUTES September 11, 2008

Members:

Council Chair:

TBA

Council Vice-Chair:

TBA

President:

Mr. Don Gnatiuk | ***Notice of Absence***

Vice-President Academic:

Ms. Susan Bangrove (Acting Chair)

Dean, Student Experience:

Ms. Jean Nordin

Deans:

Dr. Jerry Petryshyn

Dr. Scott McAlpine | ***Notice of Absence***

Academic Staff Association:

Mr. Ali Al-Asadi

Mr. Franco Carlacci | ***Notice of Absence***

Ms. Pat Caulfield Fontaine

Mr. Garth Finlay

Ms. Nancy Fraser

Dr. Rene Gadacz

Ms. Shonda Holt | ***Notice of Absence***

Ms. Arlene Loewen | ***Notice of Absence***

Ms. Lori Palmer (Alternate)

Dr. Som Pillay

Ms. Carolyn Vasileiou

Students' Association:

Ms. Jessica Bull

Mr. Jules LaPrairie | ***Notice of Absence***

Ms. Corry Lemire

Mr. Rory Tarant

Employees' Association:

Ms. Lynne Ness

Mr. Gordon Pellerin

Ms. Cate Sazwan

Community Members:

Ms. Janet Longmate | ***Absent***

3417 CALL TO ORDER

The Chair called the meeting to order at 4:03 p.m.

3418 APPROVAL OF AGENDA

MOVED by Ms. Fraser, **SECONDED** by Dr. Pillay that the agenda of September 11, 2008 be approved as submitted.

CARRIED

3419 MINUTES OF MAY 8, 2008

MOVED by Mr. Finlay, **SECONDED** by Ms. Vasileiou that the Minutes of May 8, 2008 be approved as presented.

CARRIED

Distance Education

Ms. Nordin reported that several meetings were held during the summer. Discussions centered on policies, priorities, support, marketing, fees and the creation of a Distance Education Plan. A draft Distance Education Policy has been created and will be ready for the October meeting of Academic Council. Several other policies were identified that should be reviewed from a distance education perspective; including the Course Outline Policy, Intellectual Property Policy and Refund Policy. A draft Terms of Reference for a Standing Committee on Distance Education is being created and will be ready for the October meeting of Academic Council.

3420 2008-2009 ACADEMIC COUNCIL SCHEDULE OF MEETINGS

MOVED by Dr. Pillay, **SECONDED** by Dr. Petryshyn that the 2008-2009 Academic Council Schedule of Meetings be approved as amended.

- December 11, 2008 meeting changed to December 18, 2008
- April 9, 2009 meeting changed to April 16, 2009

CARRIED

3421 ACADEMIC COUNCIL COMMITTEE ELECTIONS

Terri Scott was added as a community member nominee.

Ali Al-Asadi was added as a Vice-Chair nominee.

3422 ACADEMIC POLICIES REVIEW***2008-2009 Policy Review List***

The 2008-2009 Policy Review List was reviewed.

Guidelines for Academic Schedule Policy

Ms. Nordin presented the revised Guidelines for Academic Schedule Policy for approval.

MOVED by Ms. Nordin, **SECONDED** by Mr. Pellerin, that Academic Council accept the Guidelines for Academic Schedule Policy as presented.

CARRIED

Grading Policy

Ms. Nordin presented the revised Grading Policy for approval.

MOVED by Ms. Nordin, **SECONDED** by Dr. Petryshyn, that Academic Council accept the Grading Policy as presented.

CARRIED

3423 2008-2009 ACADEMIC SCHEDULE

Ms. Nordin presented the revised 2008-2009 Academic Schedule for approval.

MOVED by Ms. Nordin, **SECONDED** by Ms. Lemire that Academic Council accept the 2008-2009 Academic Schedule as presented.

CARRIED

3424 COMMITTEE REPORTS***Fast Track Committee Minutes of June 11, 2008***

Academic Council received the Fast Track Committee Minutes of June 11, 2008.

MOVED by Ms. Nordin, **SECONDED** by Dr. Pillay that Academic Council accept, as information, the Fast Track Committee Minutes of June 11, 2008.

CARRIED

Ad-Hoc Waitlist Committee

Ms. Nordin reported that students were not waitlisted over the summer. Student Services sent regular lists of over-enrolled courses to the Chairs and Deans with some good response. They are in the process of collecting more information from departments and will call another Ad-Hoc Committee meeting.

Program Review Committee

Tabled to the October 9, 2008 meeting.

Student Awards Ad-Hoc Committee

Ms. Nordin reported that the Student Awards Ad-Hoc Committee recommended the College hire a person to review awards and bursaries. The Awards Handbook has been successfully updated with work on awards policies to begin next. The Awards Handbook is on-line and applications will be on-line in the near future.

2008-2009 Curriculum Committee Membership

Academic Council received the 2008-2009 Curriculum Committee Membership. There is a need to have the membership approved immediately as the first meeting of the Curriculum Committee is September 30, 2008.

Dallas Sawtell has replaced Tom McLeister as the representative from Science.

MOVED by Ms. Nordin **SECONDED** by Ms. Fraser, that Academic Council accept the 2008-2009 Curriculum Committee Membership as amended.

CARRIED

3425 OPEN DISCUSSION

Mr. Gnatiuk or Ms. Bansgrove will chair the October meeting until a Chair is elected.

3426 ADJOURNMENT

The meeting was adjourned at 4:29 p.m.

Ms. Susan Bansgrove, Acting
Chair

Ms. Barb Johnston, Records

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