



ACADEMIC COUNCIL

Thursday, 11 March 2021

4:00 – 6:00 p.m.

ZOOM

	DISCUSSION ITEM	STATUS	
1.	Call to Order	Chair	
2.	Agenda	For Approval – Chair	Attachment
3	Minutes of 11 February 2021	For Approval – Chair	Attachment
4.	New Business		
5.	Committee Reports 5.1 Co-Curricular Committee 5.2 Convocation Committee 5.2.1 Convocation Committee Minutes of 15 January 2021 5.2.2 Convocation Committee Minutes of 5 February 2021 5.3 Curriculum Committee 5.3.1 Curriculum Committee Minutes of 23 February 2021 5.4 Distance Education Committee 5.5 Program Review Committee 5.5.1 Program Committee Minutes of 1 March 2021 5.6 Research Planning Committee 5.7 Student Awards Committee 5.8 Fast Track Committee 5.9 Alumni Committee	For Approval (Motion)	Attachments
7.	Open Discussion		
8.	Adjournment	For Approval - Chair	

NEXT MEETING – Thursday, April 8, 2021



**ACADEMIC COUNCIL MEETING MINUTES
11 February 2021**

Members:

Council Chair: Julia Dutove
Council Vice-Chair: Emma Doris

President: Robert Murray | **Notice of Absence**

Vice-President Academics and Research: Vanessa Sheane

Deans: Mark Heartt
Brian Redmond
Carly McLeod

Director: Aman Litt | **Notice of Absence**

Academic Staff Association: Julia Dutove
Lesley Brazier
Jeremy Parker | **Notice of Absence**
Breianne Renyk | **Notice of Absence**
Craig Smith | **Notice of Absence**

Misha Albert
Kieren Bailey
Deena Honan
Myles Mintzler
Elena Voskovskaia

Alternates Peter Sellers
Tamara Van Tassell
Riley Buker
Mandy Pollock
Shawn Morton

Students' Association: Emma Doris | **Notice of Absence**
Devansh Kapor

Brooklyn Broaders | **Notice of Absence**
John Tiede

Hailey Hayter | **Notice of Absence**
Jasmeet Minhas | **Notice of Absence**

Danielle Laurin | **Notice of Absence**
Julie Siemens

Employees' Association: Lana Bennett
Chad Boone

Alternate Lisa Hollis

Alberta Union of Provincial Employees: Stacey Basnett
Lynette Tye

|Notice of Absence

Community Members: Nick Radujko
Sasha Dorscheid

Guest: Tanya Lopez

4112 CALL TO ORDER

The Chair called the ZOOM Academic Council meeting to order at 4:02 pm.

4113 AGENDA

MOVED by Deena Honan, **SECONDED** by Emma Doris that the agenda be approved as presented.

CARRIED

4114 MINUTES OF 14 JANUARY 2021

MOVED by Nick Radujko, **SECONDED** by Deena Honan that the Minutes of 14 January 2021 be approved as presented.

CARRIED

4115 INTRODUCTIONS - NEW COMMUNITY MEMBER

New community member Sasha Dorscheid was introduced.

4116 COMMITTEE REPORTS

CONVOCATION COMMITTEE

Academic Council received the 15 January 2021 Convocation Committee minutes as information.

MOVED by Tanya Lopez, **SECONDED** by Nick Radujko that, Academic Council approve the information contained within the 15 January 2021 Convocation Committee Minutes.

CARRIED

CURRICULUM COMMITTEE

Signed documents were provided to go along with the already approved recommendation for the following:

Power Engineering

POF301 Third Class Part A1

Approve a change in weeks for POF301 Third Class, Part A1 from 10(40-0-0) 200 Hours 5 Weeks to 10(**25**-0-0) 200 Hours **8** Weeks effective July 1, 2021.

CURRICULUM COMMITTEE

Academic Council received the 20 January 2021 Curriculum Committee minutes as information.

MOVED by Tanya Lopez, **SECONDED** by Deena Honan that, Academic Council approve the recommendations contained within the 20 January 2021 Curriculum Committee Minutes.

CARRIED

In approving the 20 January 2021 recommendations of the Curriculum Committee, the following recommendations were approved:

Arts and Education

PH3850 Workplace Business and Professional Ethics

Approve the deletion of PH3850 Workplace Business and Professional Ethics from course offerings.

Human Services

Educational Assistant

Approve a change to the graduation requirements for the Educational Assistant program to "To complete the certificate requirements, students must achieve a minimum grade of C- in all courses (with the exception of the practicum course in which a grade of CR is required). Students will need to complete the program requirements listed to qualify for a Certificate in Educational Assistant. It is recommended that prior to graduation, students participate in a NVCI training program."

Early Learning and Child Care

Approve a change to the Progression Criteria for the Early Learning and Child Care program to "If students have successfully the requirements for a Certificate in Early Learning and Child Care with a minimum grade point average (GPA) of 1.7 (C-), they may proceed to the Diploma program."

Early Learning and Child Care

Approve a change to the Diploma Graduation Requirements for the Early Learning and Child Care program to "To receive a Diploma in Early Learning and Child Care, students will need to successfully complete the prescribed two-year curriculum with a minimum cumulative GPA of 1.7."

PEAK

AP1110 Fitness Assessment and Fall Prevention

AP1120 Culture of Aging

AP1130 Medical Gerokinesiology

AP1140 Leadership and Motivation

AP1150 Practicum I Active Living Application

AP1210 Health Promotion and Active Aging

AP1220 The Master Athlete

AP1230 Nutrition and Pharmacology

AP1240 Challenge by Choice Tourism

AP1250 Practicum II Programming for Fitness

PE2010 Applied Ethics in Physical Education and Sport

PE2050 Introduction to Outdoor Environmental Education

RS1220 Leadership in Recreation and Leisure Organizations

Approve the deletion of AP1110, AP1120, AP1130, AP1140, AP1150, AP1210, AP1220, AP1230, AP1240, AP1250, PE2010, PE2050, and RS1220 from course offerings effective July 1, 2021.

Government of Alberta Health Care Aide Provincial Curriculum Certificate

HC1010 HCA Role and Responsibility

Approve the addition of HC1010 HCA Role and Responsibility 3(4-0-0) 45 Hours 12 Weeks to course offerings effective July 1, 2021.

HC1020 Human Body, Health, and Chronic Illness

Approve the addition of HC1020 Human Body, Health, and Chronic Illness 3(4-0-0) 45 Hours 12 Weeks to course offerings effective July 1, 2021.

HC1030 Communication and Documentation in the Health-Care Environment

Approve the addition of HC1030 HCA Communication and Documentation in the Health-Care Environment 4(5-0-0) 60 Hours 12 Weeks to course offerings effective July 1, 2021.

HC1040 Providing Person-Centred Care

Approve the addition of HC1040 Providing Person-Centred Care 5(5.4-0-0) 75 Hours 14 Weeks to course offerings effective July 1, 2021.

HC1050 Clinical Placement Experience I

Approve the addition of HC1050 Clinical Placement Experience I 5(0-0-40) 80 Hours 2 Weeks to course offerings effective July 1, 2021.

HC1060 Meeting Complex Care Needs

Approve the addition of HC1060 Meeting Complex Care Needs 5(7.5-0-0) 75 Hours 10 Weeks to course offerings effective July 1, 2021.

HC1070 Special Activities for Clients with Various Health Conditions

Approve the addition of HC1070 Special Activities for Clients with Various Health Conditions 5(7.5-0-0) 75 Hours 10 Weeks to course offerings effective July 1, 2021.

HC1080 Clinical Placement Experience II

Approve the addition of HC1080 Clinical Placement Experience II 5(0-0-40) 160 Hours 4 Weeks to course offerings effective July 1, 2021.

HC1090 Consolidated Clinical Placement Experience

Approve the addition of HC1080 Consolidated Clinical Placement Experience 3(0-0-40) 80 Hours 2 Weeks to course offerings effective July 1, 2021.

Government of Alberta HCA Provincial Curriculum Certificate

Approve the addition of the Government of Alberta HCA Provincial Curriculum Certificate to program offerings effective July 1, 2021.

4117 OPEN DISCUSSION

No discussion.

4118 ADJOURNMENT

MOVED by Kieren Bailey, **SECONDED** by Vanessa Sheane that the meeting be adjourned.
CARRIED

The meeting was adjourned at 4:16 pm.

Julia Dutove, Chair

Terri Kettner, Records

4112	CALL TO ORDER	3187
4113	Agenda.....	3187
4114	Minutes of 14 JANUARY 2021.....	3187
4115	Introductions - new community member.....	3187
4116	Committee reports.....	3187
4117	Open discussion.....	3190
4118	Adjournment	3190



Convocation Committee Meeting

January 15, 2021

1-2pm

Zoom

Minutes

In Attendance:

Aman Litt (Chair)

Shawna Boyd (Minutes)

Vanessa Sheane

Mark Heartt

Teresa Bell

Jordan Pickup

Brian Parlee

Emma Doris

Brandy Anderson

Desiree Mearon

Janelle MacRae

Tanya Lopez

Shelly Hegge

1. Meeting Called to Order
2. Agenda approved by consensus.
3. Review of Convocation 2020
 - Committee discussed Convocation 2020
4. Convocation 2021
 - R. Murray has strongly encouraged a live Convocation ceremony for GPRC in 2021
 - All committee members have agreed to create drive-by ceremonies for GP and FV Campus Convocation 2021.
 - A Sub-committee has been struck to look at the logistics of this on both campuses. This committee will meet within the next two weeks.
 - Desiree Mearon
 - Shawna Boyd
 - Emma Doris
 - Brandy Anderson
 - Teresa Bell
 - Aman Litt
 - Tanya Lopez
 - John Rowe
 - Dates will remain March 13, 2021 for FV and May 1, 2021 for GP.
5. Adjournment



Convocation Committee Meeting

February 5, 2021

1-2pm

Zoom

Minutes

In Attendance:

Aman Litt (Chair)

Shawna Boyd (Minutes)

Emma Doris

Teresa Bell

Brandy Anderson

Shelly Hegge

Desiree Mearon

1. Meeting Called to Order
2. Agenda approved by consensus.
3. Convocation 2021
 - Combination Virtual / Wolf Pack Pick up
 - Move FV date to May 1, GP to May 2
 - Have Executive/BOG available for photos
 - Bring in professional photographer
 - Make it a weekend event
 - **ACTION: A. Litt to take draft plan to Executive for approval**
 - AHT will still want head shots taken
 - **ACTION: A. Litt to bring to Covid Committee for approval**
 - Find out about Valedictorian/Salutatorian selection dates
 - **ACTION: S. Boyd to find out what timeline is for selection process**
4. Adjournment

CURRICULUM COMMITTEE MEETING**ITEM 5.3.1****Date:** February 23, 2021**Time:** 4 – 5:30pm**Location(s):** Zoom**Chair:** Aman Litt**RECORDS:** Shawna Boyd**INVITEES:** (* Notice of Absence)

Robert Murray	President and CEO, Ex Officio*
Vanessa Sheane	Interim VP Academic and Research
Brian Redmond	Dean, School of Arts, Science and Upgrading
Carly McLeod	Interim Dean, School of Health, Wellness and Career Studies
Mark Heartt	Dean, School of Trades, Agriculture and Environment
Tanya Lopez	Registrar
Jennifer Robertson	Associate Registrar, Advising & Articulation
Luc Boyer	Manager, Institutional Research and Planning
Emma Doris	1 Representative from Students' Association
TBD	1 Representative from Students' Association
TBD	1 Representative from Students' Association
Tina Strasbourg	1 Representative from Arts & Education
Tanya Keller	1 Representative from Academic Upgrading
Carolyn Vasileiou	1 Representative from Department of Business and Office Administration
Valerie Ostara	1 Representative from Department of Human Services
Julia Dutove	1 Representative from Department of Physical Education and Kinesiology
Louise Rawluk	1 Representative from Department of Nursing
Les Rawluk	1 Representative from Department of Science
Robert Howey	1 Representative from Fine Arts
Dave Hiebert	1 Representative from Automotive, Motorcycle and Powersport Department
Clint Peterson	1 Representative from Heavy Equipment Department
Clint Derocher	1 Representative from Electrical, Industrial Mechanical & Parts
Christy Barlund	1 Representative from Animal Health Sciences
Brent Boutilier	1 Representative from Construction, Fabrication and Operations Department

Department	Course/Item	Approval Requested:
1.0	Agenda	Approval
Trades, Agriculture and Environment		
2.0	Harley-Davidson®	
2.1	HD260 Harley-Davidson® Shop	Modify course
2.2	HD290 Classic Harley-Davidson® Powertrain Theory	Add new course
2.3	HD295 Classic Harley-Davidson® Powertrain	Add new course
2.4	Classic Harley-Davidson® Powertrain Certificate of Achievement	Add new program
3.0	Animal Health Technician	
3.1	AH481 Field Trip	Modify course
Arts, Science and Upgrading		
3.0	Arts and Education	
3.1	EN2510 King James Bible as Literature	Modify course
3.2	EN3990 Science Fiction and Fantasy	Modify course
7.0	Adjournment	

IMPORTANT DATES TO CONSIDER:

Next Curriculum Committee Meeting: March 17, 2021

Deadline for Agenda Items: March 3, 2021

Deadline for Agenda Items for 2022-2023 Academic Calendar: December 3, 2021

Program Changes (load changes; name changes and reactivations) - March 1st (4 months before July 1st effective date)

New Certificates and Diplomas - January 1st (6 months before July 1st effective date)

Program Suspensions and Terminations - March 1st (4 months before July 1st effective date)

New Degree Programs or Specializations - January 1st (18 months before effective date)



Application for Academic Course Changes

This form is to be used to request changes to course information (i.e. course hours, description, number, pre-requisites, etc.).

AGENDA ITEM 2.1	CURRENT	<u>Only</u> fill in current information in those boxes where changes are proposed		PROPOSED	<u>ALL</u> boxes must be filled in (use n/a when no information applies)	
Course Number/Code:	HD-260			HD-260		
Course Name/Title:	Harley-Davidson Shop			Harley-Davidson® Shop		
Program(s) course associated with:	Harley-Davidson Technician Certificate			Harley-Davidson® Technician Certificate		
Course Description:	This course provides skill development in precision measurement; Twin Cam 96/96B, V-Rod, and Sportster engines; transmission rebuild 5 and 6-speed; wheel building and truing; brake systems overhaul and servicing; carburetion rebuild and adjustment; electrical systems charging, starting and ignitions; fuel injection systems; clutches; suspension service; PDI and service inspections; chassis alignment; tire fitment; safety; customer service and shop management. Students complete the Harley-Davidson Motor Company technical training class, Vehicle and Chassis Service (VCS), as part of this course. Students achieving factory outlined standards earn credit for VCS in the Harley-Davidson PHD program.			HD-260 provides students current, hands-on technical training. The course consists of three, 4-week modules which cover the following areas: Module 1 (Chassis Module 2 (Electrical Module 3 (Powertrain Week 1 is general information, basic measurement, safety, tools etc.		
# of Credits:	7			7		
Total Course Hours:	300			300		
Total Weeks of Course:	15			15		
Hours Distribution (i.e. 3-0-3):	Lecture	Seminar	Lab	Lecture	Seminar	Lab
			20			20
Other Hours (i.e. clinical hours):	Type		Hours	Type		Hours
Grading type:	Check one: <input checked="" type="checkbox"/> Letter <input type="checkbox"/> Pass/Fail			Check one: <input checked="" type="checkbox"/> Letter <input type="checkbox"/> Pass/Fail		
Pre-Requisites:						
Co-Requisites:	HD-210			HD-210		
Work Experience	Hours			Hours		
	Paid	Choose an item.		Paid	Choose an item.	
	Unpaid			Unpaid		
Effective Date (mm-dd-yy)	Click here to enter a date.			July 1, 2021		
Justification	Removal of "PHD-I 110 VCS" as part of the 15week program as it has become outdated for the practical portion due to advancements in course content. Chassis, Electrical and Powertrain are the current modifications.					
Date motion to make this change was passed at Department Meeting: Dec 10, 2020						
Transfer	This course is being submitted for transfer consideration <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No					
	IF YES:	1) Minimum Instructor Qualifications: Select Degree Discipline (Please Specify)				

Application for Academic Course Changes

		2) On which institution and/or course is this course based?
		3) Specify the course you are requesting from each receiving institution: U of A U of L MacEwan University Mount Royal University Other U of C Athabasca

Application for Academic Course Changes

Department Chairperson (Required)	Please ensure the following questions are answered prior to submission to Dean for signature:	
	1) Do these changes impact current Library resources?	No
	2) Do these changes impact current hardware/software resources?	No
	If you answered yes to either of the questions above, please ensure this form is signed by Library Chairperson and/or Director, Information Technology.	
	3) Does this conform to necessary standards (Provincial, collaborative, etc)?	Yes
	4) Does this change affect graduation requirements for students in the specified program?	No
	5) Are there existing transfer agreements that may be affected?	No
	6) Will information in the AET Program Registry System be affected by this change?	No
	Chairperson Comments: Modification of the program schedule will allow for modular delivery. Three, 4 week modules will cover each of the following areas: Chassis, Electrical and Powertrain. Each module will incorporate 2 days of practical testing and a (written, online) module exam. Extensive saving to the program - by offering the course notes electronically only. Purchased on Thumb-Drive or Downloaded. No printed notes, but occasional handouts may be printed.	
	• All modules must be completed and passed (Min 63% as per GPRC standard) to receive GPRC Certificate. • Students must pass both Theory & Shop components to pass each Module.	
Chairperson Signature: <i>Tony Skryszek</i> Feb 18, 2021		
Chair, Library (if required)	Chairperson Comments:	
	Chairperson Signature:	
Director, Information Technology (if required)	Director Comments:	
	Director Signature:	
Dean (Required) <i>Signature indicates sufficient information for item to be considered by Curriculum Committee</i>	Dean Comments:	
	Dean Signature: <i>Mark Heardt</i> Feb 18, 2021 <small>Mark Heardt (Feb 18, 2021 08:19 MST)</small>	
For Office Use Only (determination to be made by Student Services)		
<input type="checkbox"/> Add to Curriculum Agenda		
<input type="checkbox"/> Editorial. Add to Curriculum Agenda for Information only.		

DELIVERY MODE(S):

	Average Hours per Week	Length of Course in Weeks	Total Hours
Lecture			
Lab	20	15	300
Course Totals →	20	15	300

OBJECTIVES :

For those who are employed, or who seek employment at an authorized Harley-Davidson Retailer, the course provides product-specific training to the latest Harley-Davidson Motor Company factory standards.

TRANSFERABILITY:

None Available

GRADING CRITERIA:

Areas of Evaluation	Percentage of Total Course Mark	Timelines, Quality Standards
Module 1-3:	50%, Module Practical Exam 50%	must be completed and passed (Min 63% as per GPRC standard) to receive GPRC Certificate. Students must pass both Theory & Shop components to pass each Module.
All modules	Shop Assignments:	
Weekly Performance		

EVALUATION:

Areas of Evaluation	Percentage of Total Course Mark	Timelines, Quality Standards
Final Exam	50%	
All Other Exams	50%	

Comments	PASS required for successful completion
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STUDENT RESPONSIBILITIES:

- This is an adult education environment.
- Students are expected to show respect for others.
- Students are learning skills to prepare them for the work environment.

Following the guidelines in “Student Rights and Responsibilities” in the GPRC College calendar assist us all in maintaining an adult learning environment.

GRANDE PRAIRIE REGIONAL COLLEGE			
HARLEY-DAVIDSON TECHNICIAN GRADING CONVERSION CHART			
Alpha Grade	4-point Equivalent	Percentage Guidelines	Designation
A+	4.0	90 – 100	EXCELLENT
A	4.0	85 – 89	
A-	3.7	80 – 84	FIRST CLASS STANDING
B+	3.3	77 – 79	
B	3.0	73 – 76	SATISFACTORY
B-	2.7	70 – 72	
C+	2.3	67 – 69	MIN PASS
C	2.0	63 – 66	
C-	1.7	60 – 62	FAIL
D+	1.3	55 – 59	
D	1.0	50 – 54	
F	0.0	0 – 49	
WF	0.0	0	FAIL, withdrawal after the deadline

STATEMENT ON PLAGIARISM AND CHEATING:

Refer to the Student Conduct section of the College Admission Guide at <http://www.gprc.ab.ca/programs/calendar/> or the College Policy on Student Misconduct: Plagiarism and Cheating at www.gprc.ab.ca/about/administration/policies/**
**Note: all Academic and Administrative policies are available on the same page.

COURSE SCHEDULE/TENTATIVE TIMELINE:

- Week 1 General studies 100% (written test only)
- Week 2 Shop Safety, Tools, HD-270, Dealer Operations, Model ID
- Week 3 Basic measurement. Brake system, ABS
- Week 4 Tires and wheels, Wheel Building, Wheel Bearing Service
- Week 5 Front suspension and steering head, Chassis geometry
- Week 6 Rear swing arm, suspension and Vehicle alignment
- Week 7 Basic electrical/ Fluke Meter, Digital Technician
- Week 8 Charging systems, batteries, wiring & connector repair
- Week 9 Starting system, Volt Drop Testing
- Week 10 Engine Management
- Week 11 Primary drive and clutch
- Week 12 Clutch, primary drive and Transmission, 4 stroke theory and Diagnostics
- Week 13 Service Checks
- Week 14 Big Twin (Twin Cam 96 and M-8) Powertrain
- Week 15 Middleweight (Street and Sportster) Powertrain

NOTE - ORDER OF PRESENTATION MAY BE SUBJECT TO CHANGE

	Average Hours per Week	Length of Course in Weeks	Total Hours
Lecture			
Lab	20	15	300
Course Totals →	20	15	300

OBJECTIVES :

For those who are employed, or who seek employment at an authorized Harley-Davidson Retailer, the course provides product-specific training to the latest Harley-Davidson Motor Company factory standards.

TRANSFERABILITY:

None Available

GRADING CRITERIA:

Areas of Evaluation	Percentage of Total Course Mark	Timelines, Quality Standards
Module 1-3:	50%, Module Practical Exam 50%	must be completed and passed (Min 63% as per GPRC standard) to receive GPRC Certificate. Students must pass both Theory & Shop components to pass each Module.
All modules	Shop Assignments:	
Weekly Performance		

EVALUATION:

Areas of Evaluation	Percentage of Total Course Mark	Timelines, Quality Standards
Final Exam	50%	
All Other Exams	50%	
Comments	PASS required for successful completion	

STUDENT RESPONSIBILITIES:

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Following the guidelines in “Student Rights and Responsibilities” in the GPRC College calendar assist us all in maintaining an adult learning environment.

GRANDE PRAIRIE REGIONAL COLLEGE			
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B-	2.7	70 – 72	
C+	2.3	67 – 69	MIN PASS
C	2.0	63 – 66	
C-	1.7	60 – 62	FAIL
D+	1.3	55 – 59	
D	1.0	50 – 54	
F	0.0	0 – 49	
WF	0.0	0	FAIL, withdrawal after the deadline

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<http://www.gprc.ab.ca/programs/calendar/> or the College Policy on Student Misconduct:

Plagiarism and Cheating at www.gprc.ab.ca/about/administration/policies/**

****Note:** all Academic and Administrative policies are available on the same page.

COURSE SCHEDULE/TENTATIVE TIMELINE:

- Week 1** General studies 100% (written test only)
- Week 2** Shop Safety, Tools, HD-270, Dealer Operations, Model ID
- Week 3** Basic measurement. Brake system, ABS
- Week 4** Tires and wheels, Wheel Building, Wheel Bearing Service
- Week 5** Front suspension and steering head, Chassis geometry
- Week 6** Rear swing arm, suspension and Vehicle alignment
- Week 7** Basic electrical/ Fluke Meter, Digital Technician
- Week 8** Charging systems, batteries, wiring & connector repair
- Week 9** Starting system, Volt Drop Testing
- Week 10** Engine Management
- Week 11** Primary drive and clutch
- Week 12** Clutch, primary drive and Transmission, 4 stroke theory and Diagnostics
- Week 13** Service Checks
- Week 14** Big Twin (Twin Cam 96 and M-8) Powertrain
- Week 15** Middleweight (Street and Sportster) Powertrain

NOTE - ORDER OF PRESENTATION MAY BE SUBJECT TO CHANGE



Application for Academic Course Changes

This form is to be used to request changes to course information (i.e. course hours, description, number, pre-requisites, etc.).

AGENDA ITEM <i>2.2</i>	CURRENT	Only fill in current information in those boxes where changes are proposed			PROPOSED	ALL boxes must be filled in (use n/a when no information applies)		
Course Number/Code:					HD-290			
Course Name/Title:					Classic Harley-Davidson® Powertrain Theory			
Program(s) course associated with:					Harley-Davidson® Program			
Course Description:					This course will allow students to broaden their knowledge of the history & engineering changes to classic Harley-Davidson Powertrains (1970-1995). This course will begin with a brief history of Harley-Davidson® Motorcycles, then onto the theory behind HD-295.			
# of Credits:					1 Credits			
Total Course Hours:					16 hrs			
Total Weeks of Course:					4 weeks			
Hours Distribution (i.e. 3-0-3):	Lecture	Seminar	Lab		Lecture	Seminar	Lab	
				16				
Other Hours (i.e. clinical hours):	Type	Hours		Type	Hours			
Grading type:	Check one: <input type="checkbox"/> Letter <input type="checkbox"/> Pass/Fail				Check one: <input type="checkbox"/> Letter <input type="checkbox"/> Pass/Fail			
Pre-Requisites:					Harley-Davidson® Certificate, MCM Cert. or MC Apprenticeship			
					Due to the precision measuring components needed for the course, applicants who do not meet these requirements will be considered for admission on an individual basis. An interview may be required to determine suitability.			
Co-Requisites:					HD-295			
Work Experience	Hours			Hours				
	Paid	Choose an item.		Paid	Choose an item.			
	Unpaid			Unpaid				
Effective Date (mm-dd-yy)	Click here to enter a date.				July 1, 2021			
Justification	This course has been widely requested from individuals who wish to gain the skills and knowledge to work on Classic Harley-Davidson® V-Twin Powertrains, within the model-year range 1970-1995. The course will allow students to broaden their knowledge of the history and engineering changes to classic Harley-Davidson® Powertrains.							
Date motion to make this change was passed at Department Meeting: May 25, 2020								
Transfer	This course is being submitted for transfer consideration <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No							
	IF YES:	1) Minimum Instructor Qualifications: Select Degree Discipline (Please Specify)						
		2) On which institution and/or course is this course based?						

Application for Academic Course Changes

		<p>3) Specify the course you are requesting from each receiving institution:</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 50%;">U of A</td> <td style="width: 50%;">U of C</td> </tr> <tr> <td>U of L</td> <td>Athabasca</td> </tr> <tr> <td>MacEwan University</td> <td></td> </tr> <tr> <td>Mount Royal University</td> <td></td> </tr> <tr> <td>Other</td> <td></td> </tr> </table>	U of A	U of C	U of L	Athabasca	MacEwan University		Mount Royal University		Other	
U of A	U of C											
U of L	Athabasca											
MacEwan University												
Mount Royal University												
Other												
Department Chairperson (Required)	Please ensure the following questions are answered prior to submission to Dean for signature:											
	1) Do these changes impact current Library resources?	No										
	2) Do these changes impact current hardware/software resources?	No										
	If you answered yes to either of the questions above, please ensure this form is signed by Library Chairperson and/or Director, Information Technology.											
	3) Does this conform to necessary standards (Provincial, collaborative, etc)?	Yes										
	4) Does this change affect graduation requirements for students in the specified program?	No										
	5) Are there existing transfer agreements that may be affected?	No										
	6) Will information in the AET Program Registry System be affected by this change?	No										
Chairperson Comments: This is the start of a series of 4-week courses that have been in demand from industry and student enquires.												
Chairperson Signature: <i>Tony Shmygub</i> Feb 18, 2021												
Chair, Library (if required)	Chairperson Comments:											
	Chairperson Signature:											
Director, Information Technology (if required)	Director Comments:											
	Director Signature:											
Dean (Required) Signature indicates sufficient information for item to be considered by Curriculum Committee	Dean Comments:											
	Dean Signature: <i>Mark Heartt</i> Feb 18, 2021 <small>Mark Heartt (Feb 18, 2021 09:46 MST)</small>											
For Office Use Only (determination to be made by Student Services)												
<input type="checkbox"/> Add to Curriculum Agenda												
<input type="checkbox"/> Editorial. Add to Curriculum Agenda for Information only.												



DEPARTMENT OF MOTORCYCLE & RECREATIONAL POWERSPORTS

COURSE OUTLINE – SPRING 2022

April 25, 2022 – May 20, 2022

HD-290 CLASSIC HARLEY-DAVIDSON® THEORY 1(4-0-0) 16 HOURS FOR 4 WEEKS

INSTRUCTOR: SELLERS, PETER **PHONE:** 780-835-6643
OFFICE: FTD 101A TDB **E-MAIL:** PSellers@gprc.ab.ca
OFFICE HOURS: M-F 8:30 AM – 4:30 PM

SPRING 2022 DELIVERY:

Onsite Delivery. This course is delivered onsite at the GPRC [*Grande Prairie/Fairview*] campus. Students must supply their own mask [and/or face shield] and follow [GPRC Campus Access Guidelines and Expectations](#).

Note: GPRC reserves the right to change the course delivery.

CALENDAR DESCRIPTION:

This course will allow students to broaden their knowledge of the history & engineering changes to Classic Harley-Davidson Powertrains (1970-1995).

This course will begin with a brief history of Harley-Davidson® Motorcycles, then onto the theory behind HD-295.

PREREQUISITE(S)/COREQUISITE:

Harley-Davidson® Certificate, MCM Cert. or MC Apprenticeship

Due to the precision measuring components needed for the course, applicants who do not meet these requirements will be considered for admission on an individual basis. An interview may be required to determine suitability.

REQUIRED TEXT/RESOURCE MATERIALS:

All Program material will be supplied.

DELIVERY MODE(S):

	Average Hours per Week	Length of Course in Weeks	Total Hours
Lecture	4	4	16
Lab			
Course Totals →	4	4	16

COURSE OBJECTIVES:

This hands-on experience with classic motorcycle engines:

Ironhead,

Shovelhead,

Evolution®

Evolution Big Twin,

and transmission design, function and service provide students with well-rounded training and the ability to pursue their passion of working with Classic Harley-Davidson® Motorcycle.

LEARNING OUTCOMES:

This course has been widely requested from individuals who wish to gain the skills and knowledge to work on Classic Harley-Davidson® V-Twin Powertrains, within the model-year range 1970-1995.

The course will allow students to broaden their knowledge of the history and engineering changes to classic Harley-Davidson® Powertrains.

TRANSFERABILITY:

Please consult the Alberta Transfer Guide for more information. You may check to ensure the transferability of this course at the Alberta Transfer Guide main page

<http://www.transferalberta.ca>.

**** Grade of D or D+ may not be acceptable for transfer to other post-secondary institutions. Students are cautioned that it is their responsibility to contact the receiving institutions to ensure transferability**

EVALUATIONS:

Areas of Evaluation	Percentage of Total Course Mark	Timelines, Quality Standards
Final Exam	30%	
Theory Assignments	70%	
Comments:	Absences for tests will result in a score of zero. 2.0 Grade Point average required for successful completion = C=63%	

GRADING CRITERIA: (The following criteria may be changed to suite the particular course/instructor)

Please note that most universities will not accept your course for transfer credit **IF** your grade is **less than C-**.

Alpha Grade	4-point Equivalent	Percentage Guidelines	Alpha Grade	4-point Equivalent	Percentage Guidelines
A+	4.0	90-100	C+	2.3	67-69
A	4.0	85-89	C	2.0	63-66
A-	3.7	80-84	C-	1.7	60-62
B+	3.3	77-79	D+	1.3	55-59
B	3.0	73-76	D	1.0	50-54
B-	2.7	70-72	F	0.0	00-49

COURSE SCHEDULE/TENTATIVE TIMELINE:

1. Ironhead Sportster; engine and transmission rebuild
2. Evolution Sportster; engine and transmission rebuild
3. Shovehead Big Twin; engine and transmission rebuild
4. Evolution Big Twin; engine and transmission rebuild
5. Engine machining skills will include:
6. Rocker arm bushing replacement (Sunnen hone)
7. Valve guide and seat replacement and sizing
8. Cylinder bore and hone (Sunnen hone)
9. Wrist Pin bushing replacement
10. Connecting rod bearing replacement (Sunnen hone)
11. Crankshaft balancing and truing
12. Pinion bearing replacement and sizing
13. Sprocket shaft bearing replacement and set end-play
14. Cam cover bushing replacement
15. Oil Pump drive bushing replacement
16. General Engine building skills
17. Basic aluminum polishing
18. Oil Pump drive bushing replacement
19. General Engine building skills
20. Basic aluminum polishing

NOTE - ORDER OF PRESENTATION MAY BE SUBJECT TO CHANGE

STUDENT RESPONSIBILITIES:

- This is an adult education environment.
- Students are expected to show respect for others.
- Students are learning skills to prepare them for the work environment.

Following the guidelines in “Student Rights and Responsibilities” in the GPRC College calendar assist us all in maintaining an adult learning environment.

STATEMENT ON PLAGIARISM AND CHEATING:

Cheating and plagiarism will not be tolerated and there will be penalties. For a more precise definition of plagiarism and its consequences, refer to the Student Conduct section of the College Calendar at <http://www.gprc.ab.ca/programs/calendar/> or the College Policy on Student Misconduct: Plagiarism and Cheating at <https://www.gprc.ab.ca/about/administration/policies>

****Note:** all Academic and Administrative policies are available on the same page.

Additional Information (Optional):



Application for Academic Course Changes

This form is to be used to request changes to course information (i.e. course hours, description, number, pre-requisites, etc.).

AGENDA ITEM 2.3	CURRENT	Only fill in current information in those boxes where changes are proposed		PROPOSED	ALL boxes must be filled in (use n/a when no information applies)	
Course Number/Code:				HD-295		
Course Name/Title:				Classic Harley-Davidson® Powertrain		
Program(s) course associated with:				Harley-Davidson Technician Certificate		
Course Description:				<p>This course has been created for individuals who wish to gain the skills and knowledge to work on Classic Harley-Davidson® V-Twin Powertrains, within the model-year range 1970-1995. The course provides an opportunity to learn engine machining skills, building Harley-Davidson engines the “Old School” way.</p>		
# of Credits:				2 Credit		
Total Course Hours:				104 hrs		
Total Weeks of Course:				4 weeks		
Hours Distribution (i.e. 3-0-3):	Lecture	Seminar	Lab	Lecture	Seminar	Lab
Other Hours (i.e. clinical hours):	Type	Hours		Type	Hours	
Grading type:	Check one: <input type="checkbox"/> Letter <input type="checkbox"/> Pass/Fail			Check one: <input type="checkbox"/> Letter <input checked="" type="checkbox"/> Pass/Fail		
Pre-Requisites:				<p>Harley-Davidson® Certificate, MCM Cert. or MC Apprenticeship</p> <p>Due to the precision measuring components needed for the course. Applicants who do not meet these requirements will be considered for admission on an individual basis. An interview may be required to determine suitability.</p>		
Co-Requisites:						
Work Experience	Hours			Hours		
	Paid	Choose an item.		Paid	Choose an item.	
	Unpaid			Unpaid		
Effective Date (mm-dd-yy)	Click here to enter a date.			July 1, 2021		
Justification	<p>This course has been widely requested from individuals who wish to gain the skills and knowledge to work on classic Harley Davidson® Motorcycles. The course will allow students to broaden their knowledge on Classic Harley Davidson® Powertrain repair techniques. Upon completion and passing (Min 63% as per GPRC standard) student will receive GPRC Certificate.</p>					
Date motion to make this change was passed at Department Meeting: May 25, 2020						
Transfer	This course is being submitted for transfer consideration <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No					
	IF YES:	Minimum Instructor Qualifications: Select Degree Discipline (Please Specify)				



DEPARTMENT OF MOTORCYCLE & RECREATIONAL POWERSPORTS

COURSE OUTLINE – SPRING 2022

April 25, 2022 – May 20, 2022

HD-295 CLASSIC HARLEY-DAVIDSON® SHOP 2(0-0-26) 104 HOURS FOR 4 WEEKS

INSTRUCTOR: SELLERS, PETER **PHONE:** 780-835-6643
OFFICE: FTD 101A TDB **E-MAIL:** PSellers@gprc.ab.ca
OFFICE HOURS: M-F 8:30 AM – 4:30 PM

SPRING 2022 DELIVERY:

Onsite Delivery. This course is delivered onsite at the GPRC [*Grande Prairie/Fairview*] campus. Students must supply their own mask [and/or face shield] and follow [GPRC Campus Access Guidelines and Expectations](#).

Note: GPRC reserves the right to change the course delivery.

CALENDAR DESCRIPTION:

This course has been created for individuals who wish to gain the skills and knowledge to work on Classic Harley-Davidson® V-Twin Powertrains, within the model-year range 1970-1995.

The course provides an opportunity to learn engine machining skills, building Harley-Davidson engines the “Old School” way.

PREREQUISITE(S)/COREQUISITE:

Harley-Davidson® Certificate, MCM Cert. or MC Apprenticeship

Due to the precision measuring components needed for the course, applicants who do not meet these requirements will be considered for admission on an individual basis. An interview may be required to determine suitability.

REQUIRED TEXT/RESOURCE MATERIALS:

All Program material will be supplied.

DELIVERY MODE(S):

	Average Hours per Week	Length of Course in Weeks	Total Hours
Lecture			
Lab	26	4	104
Course Totals →	26	4	104

COURSE OBJECTIVES:

This hands-on experience with classic motorcycle engines:

Ironhead,

Shovelhead,

Evolution®

Evolution Big Twin,

and transmission design, function and service provides students with well-rounded training and the ability to pursue their passion of working with Classic Harley-Davidson® Motorcycle.

LEARNING OUTCOMES:

This course has been widely requested from individuals who wish to gain the skills and knowledge to work on classic Harley Davidson® Motorcycles. The course will allow students to broaden their knowledge on Classic Harley Davidson® Powertrain repair techniques. Upon completion and passing (Min 63% as per GPRC standard) student will receive GPRC Certificate.

TRANSFERABILITY:

Please consult the Alberta Transfer Guide for more information. You may check to ensure the transferability of this course at the Alberta Transfer Guide main page

<http://www.transferalberta.ca>.

**** Grade of D or D+ may not be acceptable for transfer to other post-secondary institutions. Students are cautioned that it is their responsibility to contact the receiving institutions to ensure transferability**

EVALUATIONS:

Areas of Evaluation	Percentage of Total Course Mark	Timelines, Quality Standards
Final Exam	50%	
Shop Assignments	50%	
Comments:	Upon completion of the course, you will receive an Acknowledgement of Course Completion certificate. Absences for tests will result in a score of zero. 2.0 Grade Point average required for successful completion = C=63%	

GRADING CRITERIA: (The following criteria may be changed to suite the particular course/instructor)

Please note that most universities will not accept your course for transfer credit **IF** your grade is less than C-.

Alpha Grade	4-point Equivalent	Percentage Guidelines	Alpha Grade	4-point Equivalent	Percentage Guidelines
A+	4.0	90-100	C+	2.3	67-69
A	4.0	85-89	C	2.0	63-66
A-	3.7	80-84	C-	1.7	60-62
B+	3.3	77-79	D+	1.3	55-59
B	3.0	73-76	D	1.0	50-54
B-	2.7	70-72	F	0.0	00-49

COURSE SCHEDULE/TENTATIVE TIMELINE:

1. Ironhead Sportster; engine and transmission rebuild
2. Evolution Sportster; engine and transmission rebuild
3. Shovehead Big Twin; engine and transmission rebuild
4. Evolution Big Twin; engine and transmission rebuild
5. Engine machining skills will include:
6. Rocker arm bushing replacement (Sunnen hone)
7. Valve guide and seat replacement and sizing
8. Cylinder bore and hone (Sunnen hone)
9. Wrist Pin bushing replacement
10. Connecting rod bearing replacement (Sunnen hone)
11. Crankshaft balancing and truing
12. Pinion bearing replacement and sizing
13. Sprocket shaft bearing replacement and set end-play
14. Cam cover bushing replacement
15. Oil Pump drive bushing replacement
16. General Engine building skills
17. Basic aluminum polishing
18. Oil Pump drive bushing replacement
19. General Engine building skills
20. Basic aluminum polishing

NOTE - ORDER OF PRESENTATION MAY BE SUBJECT TO CHANGE

STUDENT RESPONSIBILITIES:

- This is an adult education environment.
- Students are expected to show respect for others.
- Students are learning skills to prepare them for the work environment.

Following the guidelines in “Student Rights and Responsibilities” in the GPRC College calendar assist us all in maintaining an adult learning environment.

STATEMENT ON PLAGIARISM AND CHEATING:


Cheating and plagiarism will not be tolerated and there will be penalties. For a more precise definition of plagiarism and its consequences, refer to the Student Conduct section of the College Calendar at <http://www.gprc.ab.ca/programs/calendar/> or the College Policy on Student Misconduct: Plagiarism and Cheating at <https://www.gprc.ab.ca/about/administration/policies>

****Note:** all Academic and Administrative policies are available on the same page.

Additional Information (Optional):

This form is to be used to request changes to the Program (i.e. Program Curriculum, Admission Requirements, Graduation Requirements, Progression Criteria, etc.).

AGENDA 2.4 ITEM	CURRENT	<u>Only</u> fill in current information in those boxes where changes are proposed	PROPOSED	<u>ALL</u> boxes must be filled in (use n/a when no information applies)
Department	Automotive, Motorcycle and Powersport			
Program Name			Classic Harley-Davidson® Powertrain Certificate Program	
Total # of Program Credits			4 credits	
Total # of Program Hours			120 hours	
Total Weeks of Program			4 weeks	
Calendar Program Page Information (attach word document for "Current" and "Proposed" if text is more than 200 words)			<p>This program has been created for individuals who wish to gain the skills and knowledge to work on Classic Harley-Davidson® V-Twin Powertrains, within the model-year range 1970-1995.</p> <p>The program provides an opportunity to learn engine machining skills, building Harley-Davidson engines the "Old School" way.</p>	
Current Calendar Program Page Number (s)			Not Applicable.	
Effective Date (mm-dd-yy)	Not Applicable.		July 1, 2021	
Justification	<p>This course has been widely requested from individuals who wish to gain the skills and knowledge to work on classic Harley Davidson® Motorcycles. The course will allow students to broaden their knowledge on Classic Harley Davidson® Powertrain repair techniques. Upon completion and passing (Min 63% as per GPRC standard) student will receive GPRC Certificate.</p>			
Date motion to make this change was passed at Department Meeting: May 25, 2020				
Transfer	Is this program being considered for block transfer? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No			
	IF YES:	1) Which institutions are being considered for block transfer (list all)?		
Department Chairperson (Required)	Please ensure the following questions are answered prior to submission to Dean for signature:			
	1) Do these changes impact current Library resources?		Choose an item.	
	2) Do these changes impact current hardware/software resources?		Choose an item.	
	If you answered yes to either of the questions above, please ensure this form is signed by Library Chairperson and/or Director, Information Technology.			
3) Does this conform to necessary standards (Provincial, collaborative, etc)?		Choose an item.		

	4) Does this change affect graduation requirements for students in the specified program?	Choose an item.
	5) Are there existing transfer agreements that may be affected?	Choose an item.
	6) Will information in the AET Program Registry System be affected by this change?	Choose an item.
	Chairperson Comments: This program should not require going to PPRS as it does not enable students to gain any accreditation. It only provides the students with a certificate of completion they can use for personal interest or PD training from an employer.	
	Chairperson Signature: <i>Tony Shmygub</i>	Feb 18, 2021
Chair, Library (if required)	Chairperson Comments:	
	Chairperson Signature:	
Director, Information Technology (if required)	Director Comments:	
	Director Signature:	
Dean (Required) <i>Signature indicates sufficient information for item to be considered by Curriculum Committee</i>	Dean Comments:	
	Dean Signature:  Mark Heardt (Feb 18, 2021 09:45 MST)	Feb 18, 2021
For Office Use Only (determination to be made by Student Services)		
<input type="checkbox"/> Add to Curriculum Agenda		
<input type="checkbox"/> Editorial. Add to Curriculum Agenda for Information only.		

Calendar Description:

All employers value workers who have a broad-based education. In fact, employees with skills and knowledge of subject areas beyond their general studies can contribute to a constantly changing workplace. For this reason, we want to provide individuals with hands-on training of Classic Harley-Davidson® Motorcycles. Enabling them to expand their ability and knowledge to confidently repair Classic Models.

Possibly you have found yourself experiencing trouble riding through remote backcountry where CAA can't come to the rescue. Knowing the ins and outs of your Classic Harley-Davidson® will be beneficial, and lead to more confident adventures.



Regardless of what brought you, this is an advanced program. Precision measuring, machining and a progressive knowledge of motorcycle repair is required.

Pre-requisites:

Harley-Davidson® Certificate, MCM Cert. or MC Apprenticeship

Due to the precision measuring components needed for the course. Applicants who do not meet these requirements will be considered for admission on an individual basis. An interview may be required to determine suitability.

Application for Academic Course Changes

Department Chairperson (Required)	Please ensure the following questions are answered prior to submission to Dean for signature:	
	1) Do these changes impact current Library resources?	No
	2) Do these changes impact current hardware/software resources?	No
	If you answered yes to either of the questions above, please ensure this form is signed by Library Chairperson and/or Director, Information Technology.	
	3) Does this conform to necessary standards (Provincial, collaborative, etc)?	Choose an item.
	4) Does this change affect graduation requirements for students in the specified program?	Choose an item.
	5) Are there existing transfer agreements that may be affected?	Choose an item.
	6) Will information in the AET Program Registry System be affected by this change?	Choose an item.
Chairperson Comments: none		
Chairperson Signature: 		
Chair, Library (if required)	Chairperson Comments:	
	Chairperson Signature:	
Director, Information Technology (if required)	Director Comments:	
	Director Signature:	
Dean (Required) <i>Signature indicates sufficient information for item to be considered by Curriculum Committee</i>	Dean Comments:	
	Dean Signature:  <small>Mark Heartt (Feb 5, 2021 17:47 MST)</small>	Feb 5, 2021
For Office Use Only (determination to be made by Student Services)		
<input type="checkbox"/> Add to Curriculum Agenda		
<input type="checkbox"/> Editorial. Add to Curriculum Agenda for Information only.		

Application for Academic Course Changes



DEPARTMENT OF ANIMAL SCIENCE

COURSE OUTLINE – WINTER 2021

AH 481 FIELD TRIP – 1 (0-0-30) 30 HOURS

1 Week

INSTRUCTOR:	Rhonda Shaw	PHONE:	780-835-6702
OFFICE:	FAS 137	E-MAIL:	rshaw@gprc.ab.ca
OFFICE HOURS:	Posted;		

CALENDAR DESCRIPTION:

The field trip may include attendance at the Animal Health Technologist Conference and/or tour of veterinary clinics and related facilities. Students will be required to cover field trip personal expenses.

PREREQUISITE(S)/COREQUISITE:

- Must be registered in the GPRC Animal Health Technology Program
- AH340, AH342, AH343, AH344, AH345, AH348 and students must be enrolled in Second Year courses.

REQUIRED TEXT/RESOURCE MATERIALS:

None

DELIVERY MODE(S):

Field Trip

Assignment

MIXED USING D2L global software for Lecture purposes. The Brightspace learning management system, which is a cloud-based software used by GPRC, for online and blended classroom learning.

Application for Academic Course Changes

COURSE OBJECTIVES/LEARNING OUTCOMES:

A. Field Trip – TBA

Upon returning to the campus each student will be required to submit a summary and evaluation of the sessions they attended.

TRANSFERABILITY: (if applicable)

A list of institutions to which this course transfers (For example: UA, UC, UL, AU, GMU, CU, CUC, KUC. Please note that this is a sample and it must be replaced by your specific course transfer)

*Warning: Although we strive to make the transferability information in this document up-to-date and accurate, the student has the final responsibility for ensuring the transferability of this course to Alberta Colleges and Universities. Please consult the Alberta Transfer Guide for more information. You may check to ensure the transferability of this course at Alberta Transfer Guide main page <http://www.transferalberta.ca> or, if you do not want to navigate through few links, at <http://alis.alberta.ca/ps/tsp/ta/tbi/onlineSearch.html?SearchMode=S&step=2>

** Grade of D or D+ may not be acceptable for transfer to other post-secondary institutions. Students are cautioned that it is their responsibility to contact the receiving institutions to ensure transferability (The following criteria may be changed to suite the particular course/instructor)

Please note that most universities will not accept your course for transfer credit IF your grade is less than C-.

EVALUATIONS:

GRADING CRITERIA:
GRADING CONVERSION CHART for ANIMAL HEALTH TECHNOLOGY
OVERALL GRADE POINT AVERAGE HAS TO BE 2.0 OR HIGHER TO BE SUCCESSFUL IN THE AHT PROGRAM.

Alpha Grade	4-point Equivalent	Percentage Guidelines		Alpha Grade	4-point Equivalent	Percentage Guidelines
A+	4.0	90-100		C+	2.3	67-69
A	4.0	85-89		C	2.0	63-66
A-	3.7	80-84		C-	1.7	60-62
B+	3.3	77-79		FAIL	1.3	55-59
B	3.0	73-76		FAIL	1.0	50-54
B-	2.7	70-72		WF	0.0	00-49

Application for Academic Course Changes

EXAMINATIONS

Mark Distribution

A. Assignments	30%
B. Attendance, Participation, Professionalism, Deportment	70%
	100%

*A minimum of 80% must be obtained in order to successfully pass AH481.

COURSE SCHEDULE/TENTATIVE TIMELINE:

As posted

STUDENT RESPONSIBILITIES:

Enrolment at GPRC assumes that the student will become a responsible citizen of the College. As such, each student will display a positive work ethic, take pride in and assist in the maintenance and preservation of Institute property, and assume responsibility for his/her education by researching academic requirements and policies; demonstrating courtesy and respect toward others; and respecting instructor expectations concerning attendance, assignments, deadlines, and appointments.

STATEMENT ON PLAGIARISM AND CHEATING:

Cheating and plagiarism will not be tolerated and there will be penalties. For a more precise definition of plagiarism and its consequences, refer to the Student Conduct section of the College Admission Guide at <http://www.gprc.ab.ca/programs/calendar/> or the College Policy on Student Misconduct: Plagiarism and Cheating at <http://www.gprc.ab.ca/about/administration/policies/>

**Note: all Academic and Administrative policies are available on the same page.

ADDITIONAL INFORMATION: (optional)

For your safety, the safety of others and the safety of the animals there will be a zero tolerance for anybody showing up for sessions, under the influence of alcohol or other medication that may cause physical impairment or disruptive behaviour.

Application for Academic Course Changes

Attendance is mandatory on the AHT 2 field trip. A deduction of 5-10% per incident will occur for tardiness, missed tours, inattentiveness and / or disruptive behaviour at any of the organized events.

Included in tuition for this course are accommodations, conference registration (if applicable) and transportation within regular school day hours (extra – curricular travel will be on your own). Students will be required to cover some field trip expenses, e.g. meals.

If a student is not permitted or has permission from instructor not to attend the field trip – a supplemental project will replace the Attendance/Participation and Professional Department mark.



Application for Academic Course Changes

This form is to be used to request changes to course information (i.e. course hours, description, number, pre-requisites, etc.).

AGENDA ITEM 3.1	CURRENT	<u>Only</u> fill in current information in those boxes where changes are proposed			PROPOSED	<u>ALL</u> boxes must be filled in (use n/a when no information applies)			
Course Number/Code:	EN2510			EN2510					
Course Name/Title:				KING JAMES BIBLE AS LITERATURE					
Program(s) course associated with:				Arts and Education, University Transfer					
Course Description:	Studies in select parts of King James Bible as pieces of literature and examining the influence of the Bible on our literary heritage.			This course asserts the claim of the King James Bible to a supreme position in English literature in two ways: by regarding the KJB as an encyclopaedic book of various genres, and by considering it as the single most important source of myth and symbols for English authors. The influence of writers ranging from Shakespeare to T.S. Eliot will be uncovered.					
# of Credits:	3			3					
Total Course Hours:	45			45					
Total Weeks of Course:	15			15					
Hours Distribution (i.e. 3-0-3):	Lecture	Seminar	Lab	Lecture	Seminar	Lab			
	3	0	0	3	0	0			
Other Hours (i.e. clinical hours):	Type n/a		Hours n/a	Type n/a		Hours			
Grading type:	Check one: <input checked="" type="checkbox"/> Letter <input type="checkbox"/> Pass/Fail			Check one: <input checked="" type="checkbox"/> Letter <input type="checkbox"/> Pass/Fail					
Pre-Requisites:	Six credits of Junior English			Six credits of Junior English					
Co-Requisites:	n/a			n/a					
Work Experience	Hours			Hours					
	Paid	Choose an item.		Paid	Choose an item.				
	Unpaid			Unpaid					
Effective Date (mm-dd-yy)	Click here to enter a date.			January 1, 2020					
Justification	To restore an earlier and more accurate description of this classic course to the college calendar, in keeping with our transfer agreements, and correcting a syntax error as well.								
Date motion to make this change was passed at Department Meeting: December 2, 2020									
Transfer	This course is being submitted for transfer consideration <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No								
	IF YES:	1) Minimum Instructor Qualifications: Phd Discipline (Please Specify): English							
		On which institution and/or course is this course based? n/a (transfer agreements already exist with UA, UC, UL, AU, KUC, AF)							

Application for Academic Course Changes

Department Chairperson (Required)	Please ensure the following questions are answered prior to submission to Dean for signature:	
	1) Do these changes impact current Library resources?	No
	2) Do these changes impact current hardware/software resources?	No
	If you answered yes to either of the questions above, please ensure this form is signed by Library Chairperson and/or Director, Information Technology.	
	3) Does this conform to necessary standards (Provincial, collaborative, etc)?	Yes
	4) Does this change affect graduation requirements for students in the specified program?	No
	5) Are there existing transfer agreements that may be affected?	No
	6) Will information in the AET Program Registry System be affected by this change?	No
Chairperson Comments:		
Chairperson Signature: <u>Denise Nowicki</u> <small>Denise Nowicki (Jan 22, 2021 17:58 MST)</small>		
Chair, Library (if required)	Chairperson Comments:	
	Chairperson Signature:	
Director, Information Technology (if required)	Director Comments:	
	Director Signature:	
Dean (Required) <i>Signature indicates sufficient information for item to be considered by Curriculum Committee</i>	Dean Comments:	
	Dean Signature: <u>R. K. L.</u>	
For Office Use Only (determination to be made by Student Services)		
<input type="checkbox"/> Add to Curriculum Agenda		
<input type="checkbox"/> Editorial. Add to Curriculum Agenda for Information only.		



DEPARTMENT OF ARTS AND EDUCATION

COURSE OUTLINE – FALL 2022

EN2510 (A2): KING JAMES BIBLE AS LITERATURE

3 (3-0-0) 45 Hours for 15 Weeks

INSTRUCTOR: Dr. Sally Jones **PHONE:** (780) 539-2235
OFFICE: C-426 **E-MAIL:** sjones@gprc.ab.ca
OFFICE HOURS: Monday, Tuesday, and Thursday 2:30-3:00 pm and by appointment

CALENDAR DESCRIPTION: This course asserts the claim of the King James Bible to a supreme position in English literature in two ways: by regarding the KJB as an encyclopaedic book of various genres, and by considering it as the single most important source of myth and symbols for English authors. The influence of writers ranging from Shakespeare to T.S. Eliot will be uncovered.

EXTENDED DESCRIPTION: EN 2510 is a study of the King James Bible as literature, its historical and cultural context, its preeminent position in English literature and culture as a source inspiration and cultural foundation, as well as a source of allusion, motif, symbol, and narrative mythos for much of our literature from Shakespeare to contemporary literature in English. The course studies various literary genres within the canon and the Apocrypha as well as touching on prose and poetry that has taken its inspiration, themes or motifs from the Bible. The course also touches on the history of the writing, the source manuscripts, and the translation, as well as a cursory look at its relation to religion, contemporary cultural impacts, hermeneutics, and popular beliefs about the Bible.

NOTE: EN 2510 is not a theology or religious studies class; this is a literature class, so our aim will be to consider the Bible as the most read and quoted text in English literature, and to facilitate our literary interpretation of recognizable Biblical allusions.

PREREQUISITE(S)/COREQUISITE: Six credits of Junior English

REQUIRED TEXT/RESOURCE MATERIALS:

The Bible: Authorized King James Version, edited by Robert Carroll and Stephen Prickett.
(Oxford World Classics, ISBN: 978-0199535941)

The Literary Guide to the Bible by Robert Alter and Frank Kermode
(Harvard UP, ISBN: 978-0674875319)

Note: All required texts are available at the GPRC Bookstore. If you use other editions, please make certain they are all unabridged. Supplementary readings will be posted to our course site.

DELIVERY MODE(S): Course work includes lectures, class discussions, group work, in-class quizzes, online assignments, film, and individual student work, both written and oral.

COURSE OBJECTIVES: The aim of this course is for students to become familiar with

- literary genres that comprise Biblical texts including myth, epic, poetry, narrative, proverb, legend, prophecy, epistle, parable, sermon;
- Biblical archetypes that are echoed in classic literary allusions;
- key Biblical characters, whose names carry literary significance;
- the history of canon formation, textual scholarship, translation in English, and interpretation;
- the influence of the Bible on literature, history, and culture

LEARNING OUTCOMES: Upon successful completion of this course, students should

- be aware of the importance of the Bible to the development of literature in English
- be able to identify and analyse literary theory, themes, and techniques
- be adept at writing literary analysis essays at an advanced level

TRANSFERABILITY*: UA, UC, UL, AU, KU

***Warning:** Although we strive to make the transferability information in this document up-to-date and accurate, **the student has the final responsibility for ensuring the transferability of this course to Alberta Colleges and Universities.** Please consult the Alberta Transfer Guide for more information. You may check to ensure the transferability of this course at Alberta Transfer Guide main page <http://www.transferalberta.ca> or, if you do not want to navigate through few links, at <http://alis.alberta.ca/ps/tsp/ta/tbi/onlinesearch.html?SearchMode=S&step=2>

**** Grade of D or D+ may not be acceptable for transfer to other post-secondary institutions. Students are cautioned that it is their responsibility to contact the receiving institutions to ensure transferability**

EVALUATIONS:

There will be several unscheduled reading quizzes during this course, and in terms of preparation, these will require only careful reading of the day's assigned text. A final examination will be scheduled by the registrar, and students must not make travel plans prior to this date.

Quizzes	20%
Presentation and critical response	25%
Essay	25%
Final Exam	30%

GRADING CRITERIA:

Please note that most universities will not accept your course for transfer credit **IF** your grade is **less than C-**.

Alpha Grade	4-point Equivalent	Percentage Guidelines		Alpha Grade	4-point Equivalent	Percentage Guidelines
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A+	4.0	95-100	C+	2.3	67-69
A	4.0	87-94	C	2.0	64-66
A-	3.7	80-86	C-	1.7	60-63
B+	3.3	77-79	D+	1.3	55-59
B	3.0	74-76	D	1.0	50-54
B-	2.7	70-73	F	0.0	00-49

COURSE SCHEDULE/TENTATIVE TIMELINE:

(a separate detailed daily reading schedule with sources and page numbers will be distributed in class)

Weeks 1-4	The Torah: Creation, Fall, Flood, Babel, Exodus, Migration
Weeks 5-7	Wisdom Literature and Poetry
Weeks 8-9	Prophetic Writing
Weeks 10-11	The New Testament: Synoptic Gospels
Weeks 12-14	Epistolary Evangelism
Weeks 15-16	Revelation or the Apocalypse

* All assignments will be discussed thoroughly in class, and guideline handouts will be distributed in class and made available on our course site.

STUDENT RESPONSIBILITIES:

1. Essays will *not* be accepted after the due date unless prior arrangements have been approved by the Professor. Penalties of 10% per day late may be applicable in these cases. All essays must be typed, double-spaced, and 12-pt font. **Assignments not meeting these criteria will not be accepted.**
2. Quizzes cannot be made up, but in the case of a *verifiable medical emergency*, with official doctor's note, may be excused.
3. Students will not receive credit for any work or deadline missed because of an **unexcused** absence. If students are absent the day of a scheduled presentation (group or individual) they will receive a 0 for the presentation or project.
4. The reading outline is subject to change according to time constraints and other considerations; therefore, students are responsible for any changes that are announced in class whether they are in attendance or not.
5. Please keep a copy of all written work. In the event of theft or loss, the student is required to submit a duplicate copy.
6. Students are expected to check the course site before each class to stay informed; in the event of a class cancellation, the announcement will be posted.
7. Students are advised to read the GPRC Admissions Guide for the rules regarding Registration, Withdrawals, Academic Misconduct including plagiarism, and Appeals.

STATEMENT ON PLAGIARISM AND CHEATING:

Cheating and plagiarism will not be tolerated and there will be penalties. For a more precise definition of plagiarism and its consequences, refer to the Student Conduct section of the College Calendar at <http://www.gprc.ab.ca/programs/calendar/> or the College Policy on Student Misconduct: Plagiarism and Cheating at <https://www.gprc.ab.ca/about/administration/policies>

*Instructors reserve the right to use electronic plagiarism detection services on written assignments. **Instructors also reserve the right to ban the use of any form of electronics (cell phones, Blackberries, iPods, tablets, scanning pens, electronic dictionaries, etc.) during class and during exams.**

**Note: all Academic and Administrative policies are available on the same page.



Application for Academic Course Changes

This form is to be used to request changes to course information (i.e. course hours, description, number, pre-requisites, etc.).

AGENDA ITEM 3.2	CURRENT	Only fill in current information in those boxes where changes are proposed	PROPOSED	ALL boxes must be filled in (use n/a when no information applies)		
Course Number/Code:	EN3990		EN3990			
Course Name/Title:	SCIENCE FICTION AND FANTASY		SCIENCE FICTION AND FANTASY			
Program(s) course associated with:			Arts and Education, University Transfer			
Course Description:	Studies in selected texts that portray the city of the future, and the role of artificial intelligence and alien life forms.		This course explores the genres of science fiction and fantasy literature in English, with some reference to works in translation. The two genres will be examined as intersecting literary modes, with particular attention given to their potential for transformative creation.			
# of Credits:	3		3			
Total Course Hours:	45		45			
Total Weeks of Course:	15		15			
Hours Distribution (i.e. 3-0-3):	Lecture 3	Seminar 0	Lab 0	Lecture 3	Seminar 0	Lab 0
Other Hours (i.e. clinical hours):	Type n/a		Type n/a		Hours	
Grading type:	Check one: <input checked="" type="checkbox"/> Letter <input type="checkbox"/> Pass/Fail		Check one: <input checked="" type="checkbox"/> Letter <input type="checkbox"/> Pass/Fail			
Pre-Requisites:	Six credits of Junior English		Six credits of Junior English			
Co-Requisites:	n/a		n/a			
Work Experience	Hours		Hours			
	Paid	Choose an item.	Paid	Choose an item.		
	Unpaid		Unpaid			
Effective Date (mm-dd-yy)	Click here to enter a date.		January 1, 2020			
Justification	To restore an earlier and more accurate description of this classic course to the college calendar, in keeping with our transfer agreements.					
Date motion to make this change was passed at Department Meeting: December 2, 2020						
Transfer	This course is being submitted for transfer consideration <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No					
	IF YES:	1) Minimum Instructor Qualifications: Phd Discipline (Please Specify): English				
		On which institution and/or course is this course based? n/a (transfer agreements already exist with UA, UC, UL, AU, KUC, AF)				
		2) Specify the course you are requesting from <u>each</u> receiving institution:				
	U of A	ENGL 3XX	U of C	ENGL Sr.		
	U of L	ENGL 2XXX	Athabasca	ENGL 3XX		
	Other	The King's University	ENGL 3XX			

Application for Academic Course Changes

		University of Regina ENGL 387: Special Studies in Genre
		3)

Application for Academic Course Changes

Department Chairperson (Required)	Please ensure the following questions are answered prior to submission to Dean for signature:	
	1) Do these changes impact current Library resources?	No
	2) Do these changes impact current hardware/software resources?	No
	If you answered yes to either of the questions above, please ensure this form is signed by Library Chairperson and/or Director, Information Technology.	
	3) Does this conform to necessary standards (Provincial, collaborative, etc)?	Yes
	4) Does this change affect graduation requirements for students in the specified program?	No
	5) Are there existing transfer agreements that may be affected?	No
	6) Will information in the AET Program Registry System be affected by this change?	No
Chairperson Comments:		
Chairperson Signature: <u>Denise Nowicki</u> <small>Denise Nowicki (Jan 22, 2021 17:57 MST)</small>		
Chair, Library (if required)	Chairperson Comments:	
	Chairperson Signature:	
Director, Information Technology (if required)	Director Comments:	
	Director Signature:	
Dean (Required) <i>Signature indicates sufficient information for item to be considered by Curriculum Committee</i>	Dean Comments:	
	Dean Signature: <u>K. K. K.</u>	
For Office Use Only (determination to be made by Student Services)		
<input type="checkbox"/> Add to Curriculum Agenda		
<input type="checkbox"/> Editorial. Add to Curriculum Agenda for Information only.		



DEPARTMENT OF ARTS AND EDUCATION

COURSE OUTLINE – Fall 2021

EN3990 A2: Science Fiction and Fantasy – 3 (3-0-0) 45 Hours for 15 Weeks

INSTRUCTOR: Dr. Anna Lapointe **PHONE:** 780-539-2992
OFFICE: C-420 **EMAIL:** alapointe@gprc.ab.ca
OFFICE HOURS: TBA

CALENDAR DESCRIPTION: This course explores the genres of science fiction and fantasy literature in English, with some reference to works in translation. The two genres will be examined as intersecting literary modes, with particular attention given to their potential for transformative creation.

PREREQUISITE: 6 credits of junior English.

REQUIRED TEXTS:

- VanderMeer, Ann and Jeff, eds. *The Big Book of Science Fiction: The Ultimate Collection*. Vintage, 2016.
- VanderMeer, Ann and Jeff, eds. *The Big Book of Modern Fantasy*.

DELIVERY MODE(S): Lecture and discussion.

COURSE OBJECTIVES: The aim of this course is to allow students to become familiar with contemporary modes of science fiction and fantasy writing by authors from a variety of traditions and cultural backgrounds. Emphasis will be given to contemporary writers disrupting literary patterns of misogyny, white supremacy, and colonialism. Students will read and engage with the texts through in-class presentations, follow-up discussions, and critical essays.

LEARNING OUTCOMES: At the end of this course, students will be able to:

- Identify “source” patterns in science fiction and fantasy (sf/f) writing, and critique those patterns
- Engage with counter-narratives emerging in contemporary sf/f writing
- Critically analyze texts with reference to symbolic language, rhetorical approaches, structure, patterns of language, and modes of representation
- Develop advanced academic writing skills with an emphasis on literary criticism

TRANSFERABILITY:

This course is considered a University Transferable Course; however, the student has the final responsibility for ensuring the transferability of this course to Alberta Colleges and Universities.

STATEMENT ON PLAGIARISM AND CHEATING:

Cheating and plagiarism will not be tolerated and there will be penalties. For a more precise definition of plagiarism and its consequences, refer to the Student Conduct section of the College Calendar at <http://www.gprc.ab.ca/programs/calendar/> or the College Policy on Student Misconduct: Plagiarism and Cheating at <https://www.gprc.ab.ca/about/administration/policies>

****Note:** all Academic and Administrative policies are available on the same page.

Please consult the Alberta Transfer Guide for more information. You may check to ensure the transferability of this course at the Alberta Transfer Guide main page <http://www.transferalberta.ca>.

**** Grade of D or D+ may not be acceptable for transfer to other post-secondary institutions. Students are cautioned that it is their responsibility to contact the receiving institutions to ensure transferability and transferable grades.**

EVALUATIONS:

Assignments will be evaluated according to senior-level university standards of writing and grammar, and of critical expression. Standards of grading rise over the course of the term.

Essay 1	20%
Essay 2	25%
In-Class presentation (2 presentations x 7.5% each)	15%
Attendance and participation	10%
Final Exam	30%

GRADING CRITERIA:

Please note that most universities will not accept your course for transfer credit **IF** your grade is **less than C-**.

Alpha Grade	4-point Equivalent	Percentage Guidelines	Alpha Grade	4-point Equivalent	Percentage Guidelines
A+	4.0	90-100	C+	2.3	67-69
A	4.0	85-89	C	2.0	63-66
A-	3.7	80-84	C-	1.7	60-62
B+	3.3	77-79	D+	1.3	55-59
B	3.0	73-76	D	1.0	50-54
B-	2.7	70-72	F	0.0	00-49

COURSE SCHEDULE/TENTATIVE TIMELINE:

- Week 1: introduction and background
- Week 2: midcentury fantasy
- Week 3: early 20th century sf
- Week 4: the global weird
- Week 5: space opera
- Week 6: the New Wave
- Week 7: feminist revisions
- Week 8: post-colonial writing
- Week 9: slipstream
- Week 10: Afro-futurism
- Week 11: Indigenous sf/f
- Week 12: global visions of the future/past

Final exam due date to be announced. Please ensure that you are available for the entire exam period.

CURRICULUM COMMITTEE MEETING

Date: February 23, 2021
Time: 4:00 – 5:30PM
Location(s): Zoom
CHAIR: Aman Litt Director, Student Experience
RECORDS: Shawwna Boyd

ATTENDEES:*** Notice of Absence**

Don Gnatiuk	President and CEO, Ex Officio*
Vanessa Sheane	Interim Vice-President Academic and Research*
Brian Redmond	Dean, School of Arts, Science and Upgrading
Carly McLeod	Interim Dean, School of Health, Wellness and Career Studies
Mark Heartt	Dean, School of Trades, Agriculture and Environment*
Tanya Lopez	Registrar
Jennifer Robertson	Associate Registrar, Advising and Articulation
Luc Boyer	Manager, Institutional Planning and Research*
Emma Doris	President, Students' Association
TBD	1 Representative from the Students Association*
TBD	1 Representative from Students Association*
Tina Strasbourg	1 Representative from Arts & Education
Lesley Brazier	1 Representative from Academic Upgrading
Carolyn Vasileiou	1 Representative from Department of Business and Office Administration
Valerie Ostara	1 Representative from Department of Human Services*
Julia Dutove	1 Representative from Department of Physical Education and Kinesiology
Louise Rawluk	1 Representative from Department of Nursing
Dallas Sawtell	1 Representative from Department of Science
Carmen Gorgichuk	1 Representative from Fine Arts
Peter Sellers	1 Representative from Motorcycle & Recreational Powersports Department
Clint Peterson	1 Representative from Heavy Equipment Department*
Clint Derocher	1 Representative from Electrical, Industrial Mechanical & Parts
Christy Barlund	1 Representative from Animal Health Sciences
Brent Boutilier	1 Representative from Construction & Fabrication Department
Miles Mintzler	

1. Agenda approved by consensus.**2. Harley-Davidson®****2.1 HD260 Harley-Davidson® Shop**

Motion: Recommend that Academic Council approve a change to the course description for HD260 Harley-Davidson® Shop to "HD260 provides students current, hands-on technical training. This course consists of three 4-week modules which cover the following areas: Module 1 – Chassis; Module 2 – Electrical; Module 3 - Powertrain. Week 1 is general information, basic measurement, safety, tools, etc.", effective July 1, 2021.

Moved: D. Sawtell

Second: J. Robertson

CARRIED

2.2 HD290 Classic Harley-Davidson® Powertrain Theory 1(4-0-0) 16 Hours 4 Weeks

Motion: Recommend that Academic Council approve the addition of HD290 Classic Harley-Davidson® Powertrain Theory 1(4-0-0) 16 Hours 4 Weeks to course offerings effective July 1, 2021.

Moved: P. Sellers

Second: C. Vasileiou

Discussion: This course is part of a new Harley-Davidson® Powertrain Certificate of Achievement and is not part of the current Harley-Davidson® program.

CARRIED

2.3 HD295 Classic Harley-Davidson® Powertrain 2(0-0-26) 104 Hours 4 Weeks

Motion: Recommend that Academic Council approve the addition of HD295 Classic Harley-Davidson® Powertrain 2(0-0-26) 104 Hours 4 Weeks course effective July 1, 2021.

Moved: P. Sellers

Second: T. Strasbourg

Discussion: This course is part of a new Harley-Davidson® Powertrain Certificate of Achievement and is not part of the current Harley-Davidson® program.

CARRIED

2.4 Classic Harley-Davidson® Powertrain Certificate of Achievement

Motion: Recommend that Academic Council approve the addition of the Classic Harley-Davidson® Powertrain Certificate of Achievement effective July 1, 2021.

Moved: T. Strasbourg

Second: D. Sawtell

Discussion: this program has been widely requested from individuals who wish to gain the skills and knowledge to work on classic Harley-Davidson® motorcycles. This program will allow students to broaden their knowledge on classic Harley-Davidson® powertrain repair techniques. Upon completion and passing (63% pass) student will receive a certificate of Achievement.

CARRIED

3. Animal Health Sciences

3.1 AH481 Field Trip 1(0-0-30) 30 Hours 1 Week

Motion: Recommend that Academic Council approve a change to the course description for AH481 Field Trip to “ The field trip may include attendance at an animal care related conference

and/or tour of veterinary clinics and related facilities. Students will be required to cover field trip personal expenses such as meals.” effective July 1, 2021.

Moved: C. Barlund

Second: B. Boutilier

CARRIED

4. Arts and Education

4.1 EN2510 King James Bible as Literature 3(3-0-0) UT 45 Hours 15 Weeks

Motion: Recommend that Academic Council approve a change to the course description to “This course asserts the claim of the King James Bible to a supreme position in English literature in two ways: by regarding the KJB as encyclopaedic book of various genres, and by considering it as the single most important source of myth and symbols for English authors. The influence of writers ranging from Shakespeare to T.S. Eliot will be uncovered”, effective July 1, 2021.

Moved: T. Strasbourg

Second: B. Redmond

CARRIED

4.2 EN3990 Science Fiction and Fantasy 3(3-0-0) UT 45 Hours 15 Weeks

Motion: Recommend that Academic Council approve a change to the course description to “This course explores the genres of science fiction and fantasy in literature, with some reference to works in translation. The two genres will be examined as intersecting literary modes, with particular attention given to their potential for transformative creation”, effective July 1, 2021.

Moved: T. Strasbourg

Second: B. Redmond

CARRIED

5. Adjournment.

Next meeting: **March 17, 2021**

Deadline for agenda items: **March 3, 2021**


PROGRAM REVIEW COMMITTEE

Minutes

Date Monday, March 1, 2021

9 am – 4:30 pm

VIA Zoom

CHAIR: Ms. Vanessa Sheane **RECORDS:** Ms. Terri Kettner

ATTENDEES: Dr. Luc Boyer, Manager, Institutional Research and Planning
 Ms. Tanya Lopez, Registrar, Student Services
 Dr. Les Rawluk, Representative from School of Arts, Science and Upgrading
 Ms. Doris Hoveland, Representative from School of Health, Wellness and Career Studies
 Mr. Clint Peterson, Representative from School of Trades, Agriculture and Environment
 Ms. Lana Bennett, Representative from Employees' Association
 Ms. Stacey Basnett, Representative from Alberta Union of Provincial Employees *NOA
 Ms. Emma Doris, Representative from the Students' Association
 Ms. Charlene Eckstrom, Representative from the Community

GUESTS: Dr. Carly McLeod, Interim Dean, Health Wellness and Career Studies
 Dr. Brian Redmond, Dean, School of Art, Science and Upgrading
 Mr. Mark Heartt, Dean, School of Trades, Agriculture and Environment
 Ms. Lori Bombier, Interim Chair, Business and Office Administration
 Ms. Tanya Ray, Chair, Human Services
 Ms. Deena Honan, Interim Chair, Nursing Education and Health Studies
 Dr. Julia Dutove, Chair, Physical Education and Kinesiology
 Dr. Reddy Ganta, Chair, Academic Upgrading
 Dr. Denise Nowicki, Chair, Arts and Education
 Mr. Darcy Moss, Chair, Heavy Equipment
 Mr. Riley Buker, Chair, Construction and Fabrication
 Dr. Susan Klassen, Instructor, Animal Sciences
 Mr. Tony Shmyruk, Chair, Automotive, Motorcycle and Power Sports
 Mr. Charles Sanderson, Interim Chair, Electrical and Industrial Mechanic
 Ms. Carmen Gorgichuk, Chair, Fine Arts
 Dr. Sean Irwin, Chair, Science

*NOA- Notice of Absence

1. MEETING CALLED TO ORDER

The Chair called the meeting to order at 9:01am.

2. APPROVAL OF AGENDA

MOVED by Ms. Doris Hoveland and **SECONDED** by Ms. Lana Bennett to approve agenda as presented. The agenda was approved by consensus.

3. REVIEW OF THE PROGRAM REVIEW PROCESS & WELCOME.

Chair welcomed committee members, went over the Terms of Reference, outlined how the process of program review presentations, committee discussions, recommendations and motions would go throughout the day.

4. REVIEW OF ANNUAL PROGRAM REVIEW REPORTS

NOTE: All approved changes to programming or curriculum, and all other changes to departmental function or delivery of programming, are identified within the individual program review documents for the program.

The **ANIMAL HEALTH** Program was reviewed.

MOVED by Ms. Charlene Eckstrom and **SECONDED** by Dr. Brian Redmond that the Program Review Committee approve the Animal Health Program Review as presented.

CARRIED

The **HARLEY DAVIDSON** Program was reviewed.

MOVED by Mr. Clint Peterson and **SECONDED** by Dr. Les Rawluk that the Program Review Committee approve the Harley Davidson Program Review as presented.

CARRIED

The **MOTORCYCLE** Program was reviewed.

MOVED by Dr. Les Rawluk and **SECONDED** by Mr. Clint Peterson that the Program Review Committee approve the Motorcycle Program Review as presented. Committee recommends looking into expanding program to include outdoor power sports machinery.

CARRIED

The **PRE-EMPLOYMENT GENERAL MECHANICS** Program was reviewed.

MOVED by Dr. Les Rawluk and **SECONDED** by Dr. Brian Redmond that the Program Review Committee terminate the Pre-Employment General Mechanics Program.

CARRIED

The **CO-OPERATIVE TRADES ORIENTATION** Program was reviewed.

MOVED by Dr. Brian Redmond and **SECONDED** by Mr. Clint Peterson that the Program Review Committee suspend the Co-Operative Trades Orientation Program until June 30, 2022.

CARRIED

The **PRE-EMPLOYMENT WELDING** Program was reviewed.

MOVED by Ms. Tanya Lopez and **SECONDED** by Dr. Brian Redmond that the Program Review Committee approve the *Pre-Employment Welding* Program Review as presented. Committee recommended a review of the programs demand and viability similar to the other pre-employment programs.

CARRIED

The **POWER ENGINEERING – 3rd CLASS POWER ENGINEERING** Program was reviewed.

MOVED by Dr. Brian Redmond **SECONDED** by Ms. Tanya Lopez that the Program Review Committee approve the *Power Engineering – 3rd Class Power Engineering* Program would remain active. Committee recommends that the Dean and Department determine offerings based on demand and assist students that require the program to find it at another institution if not offered at GPRC due to low enrolment.

CARRIED

The **POWER ENGINEERING – 4th CLASS POWER ENGINEERING** Program was reviewed.

MOVED by Dr. Brian Redmond **SECONDED** by Dr. Les Rawluk that the Program Review Committee approve the *Power Engineering – 4th Class Power Engineering* Program Review as presented.

CARRIED

The **POWER ENGINEERING – 5th CLASS POWER ENGINEERING** Program was reviewed.

MOVED by Mr. Clint Peterson **SECONDED** by Dr. Brian Redmond that the Program Review Committee suspend the *Power Engineering – 5th Class Power Engineering* Program for one more year to June 30, 2022. Committee recommends exploring viability of the program.

CARRIED

The **THINK BIG** Program was reviewed.

MOVED by Mr. Clint Peterson and **SECONDED** by Dr. Brian Redmond that the Program Review Committee approve the *Think BIG* Program Review as presented.

CARRIED

The **PARTS AND MATERIAL TECHNICIAN** Program was reviewed.

MOVED by Dr. Les Rawluk and **SECONDED** by Dr. Brian Redmond that the Program Review Committee approve the *Parts and Materials Technician* Program Review as presented. Committee supports the program be moved to Grande Prairie and online or mixed delivery be explored.

CARRIED

The **PRE-EMPLOYMENT ELECTRICIAN** Program was reviewed.

MOVED by, Mr. Clint Peterson and **SECONDED** by Dr. Les Rawluk that the Program Review Committee suspend the *Pre-Employment Electrician* Program for one more year to June 30, 2022. Committee recommends analyzing labor market, student demand, and program viability.

CARRIED

The **BUSINESS ADMINISTRATION, COMMERCE, AUT** Program was reviewed.

MOVED by, Ms. Doris Hoveland and **SECONDED** by Ms. Tanya Lopez that the Program Review Committee terminate the Business Administration diploma specialty for accounting and investment management.

CARRIED

MOVED by, Ms. Doris Hoveland and **SECONDED** by Ms. Tanya Lopez that the Program Review Committee approve the Business Administration, Commerce, AUT Program Review as presented.

CARRIED

The **OFFICE ADMINISTRATION CERTIFICATE** Program was reviewed.

MOVED by, Ms. Doris Hoveland and **SECONDED** by Ms. Emma Doris that the Program Review Committee approve the Office Administration Certificate Program Review as presented. Committee recommends supporting micro credential development and implementation.

CARRIED

The **EARLY LEARNING AND CHILD CARE** Program was reviewed.

MOVED by, Dr. Les Rawluk and **SECONDED** by Ms. Doris Hoveland that the Program Review Committee approve the Early Learning and Child Care Program Review as presented with recognition of the success of the program.

CARRIED

The **EDUCATIONAL ASSISTANT** Program was reviewed.

MOVED by, Ms. Doris Hoveland and **SECONDED** by Mr. Mark Heartt that the Program Review Committee approve the Educational Assistant Program Review as presented. Committee recommends supporting online delivery of the program.

CARRIED

The **PEAK UT** Program was reviewed.

MOVED by, Mr. Mark Heartt and **SECONDED** by Mr. Clint Peterson that the Program Review Committee approve the PEAK UT Program Review as presented.

CARRIED

The **PERSONAL TRAINER DIPLOMA** Program was reviewed.

MOVED by, Dr. Les Rawluk and **SECONDED** by Ms. Charlene Eckstrom that the Program Review Committee approve the Personal Trainer Diploma Program Review as presented.

CARRIED

The **B.SC. IN NURSING** Program was reviewed.

MOVED by, Ms. Charlene Eckstrom and **SECONDED** by Ms. Lana Bennett that the Program Review Committee approve the B.Sc. In Nursing Program Review as presented.

CARRIED

The **UNIT CLERK** Program was reviewed.

MOVED by, Ms. Tanya Lopez and **SECONDED** by Ms. Emma Doris that the Program Review Committee suspend the Unit Clerk Program for two years until June 30, 2023.

CARRIED

The **ACADEMIC UPGRADING** Program was reviewed.

MOVED by, Ms. Doris Hoveland and **SECONDED** by Dr. Carly McLeod that the Program Review Committee approve the Academic Upgrading Program Review as presented. Committee recommends exploring different ways to deliver program.

CARRIED

The **ARTS AND EDUCATION UT** Program was reviewed.

MOVED by, Dr. Carly McLeod and **SECONDED** by Ms. Tanya Lopez that the Program Review Committee approve the Arts and Education UT Program Review as presented. Committee recommends supporting work-integrated learning.

CARRIED

The **ABORIGINAL ADMINISTRATION** Program was reviewed.

MOVED by, Ms. Tanya Lopez and **SECONDED** by Dr. Les Rawluk that the Program Review Committee suspend the Aboriginal Administration Program for two years until June 30, 2023. Committee recommends collaboration with the Business Department throughout the program revision and implementation process.

CARRIED

The **TRANSITIONAL VOCATIONAL** Program was not reviewed as program is currently suspended until June 30, 2022. Program will be reviewed next year.

The **DRAMA** Program was not reviewed as the program is currently suspended until June 30, 2022. Program will be reviewed next year.

The **MUSIC PERFORMANCE** Program was reviewed.

MOVED by Dr. Carly McLeod and **SECONDED** by Mr. Clint Peterson that the Program Review Committee approve the Music Performance Program Review as presented. Committee recommends and encourages dedicated recruitment strategy for enrolment.

CARRIED

The **MUSIC Technology** Program was reviewed.

MOVED by Ms. Tanya Lopez and **SECONDED** by Dr. Carly McLeod that the Program Review Committee suspend the Music Technology Program for two years until June 30, 2023.

CARRIED

The **VISUAL ARTS AND DESIGN** Program was reviewed.

MOVED by Dr. Carly McLeod and **SECONDED** by Mr. Clint Peterson that the Program Review Committee approve the Visual Arts and Design Program Review as presented. Committee recommends that program focuses on completion percentages of students and develop strategies for retention and student completion.

CARRIED

The **VISUAL ARTS AND DESIGN – INTERACTIVE DIGITAL DESIGN** Program was reviewed.

MOVED by Dr. Les Rawluk and **SECONDED** by Dr. Carly McLeod that the Program Review Committee suspend the Visual Arts and Design – Interactive Digital Design Program for two years until June 30, 2023.

CARRIED

The **VISUAL ARTS AND DESIGN – STUDIO PRACTICE** Program was reviewed.

MOVED by Dr. Les Rawluk and **SECONDED** by Ms. Tanya Lopez that the Program Review Committee terminate the Visual Arts and Design – Studio Practice Program.

CARRIED

The **SCIENCE UT** Program was reviewed.

MOVED by Dr. Les Rawluk and **SECONDED** by Ms. Lana Bennett that the Program Review Committee approve the Science UT Program Review as presented.

CARRIED

The **COMPUTING SCIENCE** Program was reviewed.

MOVED by Dr. Les Rawluk and **SECONDED** by Mr. Clint Peterson that the Program Review Committee approve the Computing Science Program Review as presented.

CARRIED

The **ENGINEERING** Program was reviewed.

MOVED by Dr. Les Rawluk **SECONDED** by Dr. Carly McLeod that the Program Review Committee suspend the Engineering Program for three years until June 30, 2024.

CARRIED

MOVED by Dr. Les Rawluk, **SECONDED** by Mr. Clint Peterson that the Program Review Committee recommend this program is referred to as Engineering within GPRC.

CARRIED

5. CLOSING COMMENTS

Ms. Vanessa Sheane asked everyone to provide feedback on the process, the templates and to share ideas on how to make program review more effective and streamlined.

Dr. Luc Boyer brought forward that in the future there will be more transparencies with methodologies, technology will be updated, and dashboards created with info required for program review.

6. ADJOURNMENT

The meeting was adjourned at 2:55 pm.